

**Coral Springs
Improvement District**

Agenda

October 15, 2018



Coral Springs Improvement District

October 8, 2018

Board of Supervisors
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held on October 15, 2018 at 4:00 p.m. at the District Offices, 10300 NW 11th Manor, Coral Springs, Florida. Following is the advance agenda for the meeting.

1. Roll Call
2. Approval of the Minutes of the September 17, 2018 Meeting
3. Audience Comments
4. Discussion of Tree on District's Right-of-Way – 11500 NW 20th Drive
5. Approval of Financial Statements for September 2018
6. Consideration of Variance Request – Atlantic Crossings
7. Consideration of Work Authorizations
 - A. Work Authorization #148 for Canal Bank Restoration at Three FEMA Sites for a Total Cost of \$88,123
 - B. Work Authorization #149 for High Service Pump Building Valve Replacement for a Total Cost of \$129,747
 - C. Work Authorization #150 for RO Membrane Replacement for a Total Cost of \$168,999
8. Staff Reports
 - A. Manager – Ken Cassel
 - B. Engineer – Rick Olson
 - C. Department Reports
 - Operations – Dan Daly
 - Utility Billing Work Orders
 - Utilities Update (David McIntosh)
 - Water – Joe Stephens (Report Included)
 - Wastewater – Tim Martin (Report Included)
 - Stormwater – Shawn Frankenhauser (Report Included)
 - Field – Curt Dwiggins (Report Included)
 - Maintenance Report – Pedro Vasquez (Report Included)
 - Human Resources – Jan Zilmer
 - Motion to Accept Department Reports
 - D. Attorney
 - Discussion and Consideration of Election Policy
9. Supervisors' Requests
10. Adjournment



Coral Springs Improvement District

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Kenneth Cassel".

Kenneth Cassel/sd
District Manager

cc: District Staff
Terry Lewis
Seth Behn
Rick Olson
Beverley Servé
Stephen Bloom

Second Order of Business

**MINUTES OF MEETING
CORAL SPRINGS IMPROVEMENT DISTRICT**

A regular meeting and public hearing of the Board of Supervisors of the Coral Springs Improvement District was held on Monday, September 17, 2018 at 4:00 p.m. at the District Office, 10300 NW 11th Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Martin Shank	President
Duane Holland	Vice President
Nick St. Cavish	Secretary

Also present were:

Kenneth Cassel	District Manager
Terry Lewis	District Counsel
Dan Daly	Director of Operations
David McIntosh	Director of Utilities
Jan Zilmer	Human Resources
Marta Rubio	District Accountant
Rick Olson	District Engineer
Curt Dwiggin	Field Department
Pedro Vasquez	Maintenance Department
Tim Martin	Wastewater Department
Joe Stephens	Water Department
Glen Hanks	Glen Hanks Consulting Engineer
Mark Grimmer	Aegis Insurance
Andrew Boyce	Aegis Insurance
Erick van Malssen	Stantec

The following is a summary of the minutes and actions taken during the September 17, 2018 CSID Board of Supervisors Regular Meeting and Public Hearing.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the August 20, 2018 Meetings

Each Board member received a copy of the August 20, 2018 meeting and Dr. Shank requested any corrections, additions or deletions.

Changes were made and will be incorporated into the amended copy of the minutes.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the minutes of the August 20, 2018 meeting were approved as amended.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Egis Insurance – Mark Grimmel

Mr. Grimmel addressed the Board and provided an overview of his company and the District’s insurance coverage.

Discussion ensued regarding ADA compliant websites.

FIFTH ORDER OF BUSINESS

Approval of financial Statements for August 2018

The Board reviewed the financial statements for August 2018.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the financial Statements for August 2018 were approved.

SIXTH ORDER OF BUSINESS

Consideration of Stantec Proposal for Water and Sewer Rate Study Proposal

Mr. Cassel stated Change Order #3 reverses Change Order #1 and applies the changes, adding the balance of the rate to complete the rate study process.

Mr. van Malssen provided a brief overview of the rate study process.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor Change Order #3 with Stantec was approved at a total amount of \$36,480.

SEVENTH ORDER OF BUSINESS

Tabled Items

A. Motion to Rescind Stantec Change Order #1

This item was covered under Change Order #3.

EIGHTH ORDER OF BUSINESS

Public Hearing to Consider Adoption of Water and Sewer Budget for Fiscal Year 2019, Resolution 2018-19

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the public hearing was opened.

There were no comments from the public.

The Board reviewed the proposed budget.

September 17, 2018

Coral Springs Improvement District

- Dr. Shank questioned what *OCC-DE Minimus Employee Benefits* means. Ms. Rubio will look into it and follow up.
- Mr. St. Cavish asked about the paver rebates. Ms. Rubio responded that was part of the General Fund Budget.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor Resolution 2018-19, adopting the Water and Sewer Budget for Fiscal Year 2019, was adopted.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the public hearing was closed.

NINTH ORDER OF BUSINESS

Consideration of Easement Agreements

- A. 12749 NW 13th Manor**
- B. 10150 Vestal Court**

Mr. McIntosh reviewed the requested easement agreements and stated District staff has no objection to the approval of the agreements.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor encroachment agreements with the above listed addresses for the installation of fences were approved.

TENTH ORDER OF BUSINESS

Consideration of Permit Items

- A. Recertification Schedule and Requirements**

Mr. Hanks reviewed the proposed new recertification schedule and requirements, a copy of which is attached hereto and made a part of the public record.

Discussion ensued and Dr. Shank stated he would like to see changes in the time period to rectify issues. Mr. Hanks will work with staff to adjust the schedule set forth in part 5.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the proposed recertification requirements were approved with modifications to the schedule set forth in part 5 as determined by staff.

- B. Consideration of Surface Water Management Permit for Ramblewood Square**

Mr. Hanks reviewed the variance request for the Ramblewood Square project and his recommended special conditions for the variance.

Mr. Lewis suggested adding *and their successors and assigned* after the owner's name, under Condition #1.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the variance for Ramblewood Square was approved.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the Surface Water Management Permit for Ramblewood Square was approved.

ELEVENTH ORDER OF BUSINESS **Consideration of Work Authorizations**

A. Amendment 1 to Work Authorization #136 for Buried DIW Gate Valve Replacement for a Decrease of \$12,494

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor Amendment 1 to Work Authorization #136 for a decrease of \$12,494 was approved.

B. Work Authorization #147 for Membrane Plant Antiscalant Flow Meter for a total Cost of \$38,436

The Board reviewed Work Authorization #147.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor Work Authorization #147 was approved for a total amount of \$38,436.

TWELFTH ORDER OF BUSINESS **Consideration of Resolution 2018-20, Outlining Process for Tie Bids**

The draft resolution provided allows a way to award a bid if more than one company offers the same product at the same price. It further allows for bifurcation of the bid.

Mr. Lewis suggested adding a clause that the District reserves the right to reject all bids.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor Resolution 2018-20, outlining process for tie bids, was adopted as amended.

THIRTEENTH ORDER OF BUSINESS **Consideration of Contract with Allied Universal Corporation for the Supply of Sodium Hypochlorite Piggybacking Off of a Contract with Martin County**

Mr. Stephens reviewed the contract with Allied Universal Corporation for the supply of Sodium Hypochlorite.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the contract with Allied Universal Corporation was approved.

FOURTEENTH ORDER OF BUSINESS

Consideration of Award of Contract for the Purchase of Aquatic Weed Control Chemical to the Low Bidder for Each Chemical and Decision on Purchase of Chemicals with tie Bids

Mr. McIntosh reviewed the bid tabulation for the purchase of aquatic weed control chemicals.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the aquatic weed control chemical bids were awarded as outlined in the bid tabulation for a cost not to exceed \$114,659.

FIFTEENTH ORDER OF BUSINESS

Staff Reports

A. Manager – Ken Cassel

Mr. Cassel provided a brief update on pending litigation with the City. Supplemental answers were provided to Special Counsel on August 22, 2018 and it is being reviewed.

B. Engineer – Rick Olson

Mr. Olson reviewed his status report, a copy of which was included in the agenda package and is a part of the public record.

C. Department Reports

• Human Resources – Jan Zilmer

Mr. Zilmer reported tomorrow is the end of the pay period for the current fiscal year. Flu shots are scheduled on site for October 24, 2018 at 2:00 p.m. The end of fiscal year luncheon will be held next Friday at noon.

• Operations – Dan Daly
➤ Utility Billing Work Orders

This item is for informational purposes. Mr. Daly reported he is still waiting on preliminary figures for an ADA compliant website.

• Utilities Update (David McIntosh)

Mr. McIntosh reported there is a four step process with FEMA. The first step was collection of the debris, which has been completed. The second step was uploading all of the documentation to the website, which has also been completed. The review is underway and is

September 17, 2018

Coral Springs Improvement District

expected to be completed this week. Once the review is complete the documentation is sent to the consolidator resource. They will make a determination on whether everything is in order and will send back a contract with the amount the District will be paid.

- **Water – Joe Stephens (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Wastewater – Tim Martin (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Stormwater – Shawn Frankenhauser (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Field – Curt Dwiggin (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Maintenance Report – Pedro Vasquez (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Motion to Accept Department Reports**

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the department reports were accepted.

D. Attorney

Mr. Lewis reported the following:

- The Broward County Legislative Delegation is having a local bill workshop September 18, 2018 at 10:00 a.m. at the Broward County Government Center and Mr. Lewis suggested someone attend.
- He has been in contact with Mr. Thomas Cooney at the Broward County School Board's General Counsel's office regarding Taravella High School. Mr. Cooney is going to meet with the maintenance staff of the school district. He will follow up.

- He distributed a draft Election Policy, a copy of which is attached hereto and made a part of the public record.

SIXTEENTH ORDER OF BUSINESS

Supervisors' Requests

The following was discussed:

- Mr. St. Cavish requested an update on the tree planted on District property. Mr. Daly responded he sent a letter and Mr. Cassel sent a letter.
- Mr. Holland congratulated staff on a great year.
- Dr. Shank thanked everyone.

SEVENTEENTH ORDER OF BUSINESS

Adjournment

There being no further business,

<p>On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the meeting was adjourned.</p>

Kenneth Cassel
Assistant Secretary

Martin Shank
President

Fifth Order of Business



CORAL SPRINGS IMPROVEMENT DISTRICT

FINANCIAL REPORTING – MEETING OCTOBER 15, 2018

Coral Springs Improvement District

Financial Reporting
for
SEPTEMBER 2018

OCTOBER 15, 2018
Board of Supervisors Meeting

CORAL SPRINGS IMPROVEMENT DISTRICT
BALANCE SHEET
All Fund Types and Account Groups

SEPTEMBER 30, 2018

DESCRIPTION	GENERAL FUND	WATER & SEWER FUND	GENERAL FIXED ASSETS	TOTALS
ASSETS				
Cash & Cash Equivalents:				
Checking Accounts	\$ 656,075	1,905,968	\$ -	\$ 2,562,043
Cash on Hand	-	10,500	-	10,500
Money Market Accounts	2,127,805	7,251,031	-	9,378,836
Investments	2,232,569	10,616,584	-	12,849,153
Certificates of Deposit	-	257,486	-	257,486
Restricted Cash	-	-	-	-
Restricted Investments	-	4,925,970	-	4,925,970
Accounts Receivable	-	623,636	-	623,636
Unbilled Utility Revenues Receivable	-	678,600	-	678,600
Accrued Interest Receivable	-	9,265	-	9,265
Due from Other Funds	-	-	-	-
Prepaid Expenses	564,881	144,309	-	709,190
Bond Costs-2016 Series	-	-	-	-
Deferred Outflow-2007 Series	-	1,715,296	-	1,715,296
Land	-	361,739	553,200	914,939
Easements	-	394,998	-	394,998
Meters in Field (Net)	-	1,299,989	-	1,299,989
Machinery & Equipment (Net)	-	247,268	82,138	329,406
Imp. Other than Bldgs (Net)	-	53,158,394	12,890,274	66,048,668
Buildings (Net)	-	167,407	-	167,407
Construction in Progress	-	725,728	-	725,728
Total Assets	\$ 5,581,330	\$ 84,494,168	\$ 13,525,612	\$ 103,601,110

**CORAL SPRINGS IMPROVEMENT DISTRICT
BALANCE SHEET**

All Fund Types and Account Groups

SEPTEMBER 30, 2018

DESCRIPTION	GENERAL FUND	WATER & SEWER FUND	GENERAL FIXED ASSETS	TOTALS
<u>LIABILITIES</u>				
Accounts Payable	\$ 17,695	\$ -	\$ -	\$ 17,695
Contracts Payable	-	-	-	-
Retainage Payable	83,216	-	-	83,216
Accrued Int Payable-2016 Series	-	-	-	-
Accrued R & R Reserve	-	-	-	-
Accrued Wages Payable	13,511	103,243	-	116,754
Accrued Vac/Sick Time Payable	-	246,297	-	246,297
Pension Payable	-	-	-	-
Utility Tax Payable	-	51,680	-	51,680
Payroll Taxes Payable	-	-	-	-
Deposits	30,000	553,630	-	583,630
Deferred Revenues	-	-	-	-
Due to Other Funds	-	-	-	-
Net OPEB Obligation	-	255,067	-	255,067
Bonds Payable-2016 Series	-	40,210,000	-	40,210,000
Total Liabilities	\$ 144,422	\$ 41,419,917	\$ -	\$ 41,564,339
<u>FUND BALANCE / NET POSITION</u>				
Fund Balance:				
Unspendable	564,881	-	-	564,881
Assigned	4,750,000	-	-	4,750,000
Unassigned	-	-	-	-
Unassigned	122,027	-	-	122,027
Net Position	-	43,074,251	-	43,074,251
Investment in GFA	-	-	13,525,612	13,525,612
Total Fund Balance / Net Assets	\$ 5,436,908	\$ 43,074,251	\$ 13,525,612	\$ 62,036,771
Total Liabilities & Fund Balance / Net Assets	\$ 5,581,330	\$ 84,494,168	\$ 13,525,612	\$ 103,601,110

Coral Springs Improvement District
General Fund
Statement of Revenues, Expenditures and Change in Fund Balance

For the Period Ending September 30, 2018

	ADOPTED BUDGET FY 2018	PRORATED BUDGET THRU 9/30/2018	ACTUAL 12 MONTHS ENDING 9/30/2018	VARIANCE FAVORABLE (UNFAVORABLE)
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REVENUES:

Assessments (Net)	\$ 1,781,819	\$ 1,781,819	\$ 1,814,295	\$ 32,476
Permit Review Fees	1,000	1,000	3,800	2,800
Interest Income	12,000	12,000	61,776	49,776
Shared Personnel Revenue	32,909	32,909	32,909	-
Miscellaneous Revenue	-	-	-	-
Carry Forward Assigned Funds	187,850	187,850	564,563	(376,713)

Total Revenues	\$ 2,015,578	\$ 2,015,578	\$ 2,477,343	\$ (291,661)
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EXPENDITURES:

Administrative

Supervisor Fees	\$ 7,200	\$ 7,200	\$ 7,200	\$ -
Salaries/Wages	145,441	145,441	143,535	1,906
Special Pay	266	266	265	1
FICA Taxes	11,678	11,678	11,549	129
Pension Expense	15,999	15,999	17,264	(1,265)
Health Insurance	56,377	56,377	47,934	8,443
Workers Comp. Ins.	410	410	437	(27)
Engineering Fees	30,000	30,000	36,464	(6,464)
Attorney Fees	36,000	36,000	67,857	(31,857)
Special Consulting Services	56,887	56,887	117,746	(60,859)
Annual Audit	7,850	7,850	7,900	(50)
Actuarial Computation-OPEB	435	435	-	435
Management Fees	55,644	55,644	55,644	-
Telephone Expense	3,175	3,175	3,175	-
Postage	636	636	809	(173)
Printing & Binding	1,200	1,200	1,200	-
Building Rent	12,000	12,000	12,000	-
Insurance	1,123	1,123	1,105	18
Legal Advertising	2,000	2,000	2,249	(249)
Contingencies/Other Current Char	-	-	218	(218)
Computer/Technology Expense	29,400	29,400	28,961	439
Digital Record Management	1,000	1,000	313	687
Office Supplies	7,125	7,125	7,125	-
Dues, Subscriptions	8,300	8,300	4,242	4,058
Promotional Expenses	4,800	4,800	-	4,800
Capital Outlay	-	-	-	-

Total Administrative	\$ 494,946	\$ 494,946	\$ 575,192	\$ (80,246)
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**Coral Springs Improvement District
General Fund
Statement of Revenues, Expenditures and Change in Fund Balance**

For the Period Ending September 30, 2018

	ADOPTED BUDGET FY 2018	PRORATED BUDGET THRU 9/30/2018	ACTUAL 12 MONTHS ENDING 9/30/2018	VARIANCE FAVORABLE (UNFAVORABLE)
Field Operations				
Salaries and Wages	\$ 257,579	\$ 257,579	\$ 269,488	\$ (11,909)
Special Pay	813	813	815	(2)
FICA Taxes	19,704	19,704	20,369	(665)
Pension Expense	28,334	28,334	32,364	(4,030)
Health Insurance	81,220	81,220	86,329	(5,109)
Worker's Comp. Insurance	14,270	14,270	15,248	(978)
Water Quality Testing	2,400	2,400	2,152	248
Communications-Radios/Cellphone	1,272	1,272	1,575	(303)
Electric Expense	1,411	1,411	886	525
Rentals & Leases	-	-	-	-
Insurance	13,372	13,372	13,051	321
Hurricane Irma	-	-	1,164,501	(1,164,501)
R & M - General	53,410	53,410	20,791	32,619
R & M - Culvert Inspection & Clear	69,500	69,500	19,500	50,000
R & M - Canal Dredging & Maint	-	-	-	-
R & M - Vegetation Management	15,000	15,000	6,325	8,675
Operating Supplies - General	1,025	1,025	2,557	(1,532)
Operating Supplies - Chemicals	113,346	113,346	77,220	36,126
Operating Supplies - Uniforms	1,760	1,760	1,682	78
Operating Supplies - Motor Fuels	54,694	54,694	28,583	26,111
Dues, Licenses & Subscriptions	3,672	3,672	5,378	(1,706)
Capital Outlay-Equipment	47,850	47,850	73,079	(25,229)
Capital Improvements	140,000	140,000	60,258	79,742
Total Field	\$ 920,632	\$ 920,632	\$ 1,902,151	\$ (981,519)
Total Expenditures	\$ 1,415,578	\$ 1,415,578	\$ 2,477,343	\$ (1,061,765)
Reserves:				
Reserved for 1st Qtr Operating	350,000	350,000	-	350,000
Reserved for Projects & Emergenc	250,000	250,000	-	250,000
Total Reserves	\$ 600,000	\$ 600,000	\$ -	\$ 600,000
Total Expenditures & Reserves	\$ 2,015,578	\$ 2,015,578	\$ 2,477,343	\$ (461,765)
Excess Revenues Over (Under)				
Expenditures & Reserves	\$ -	\$ -	\$ -	\$ (753,426)
Fund Balance Beginning				\$ 5,436,908
Fund Balance Ending				\$ 5,436,908

**Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending September 30, 2018

	ADOPTED BUDGET FY 2018	PRORATED BUDGET THRU 9/30/2018	ACTUAL 12 MONTHS ENDING 9/30/2018	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES:				
Water Revenue	\$ 6,467,008	6,467,008	\$ 6,480,022	\$ 13,014
Sewer Revenue	5,852,977	5,852,977	5,889,184	36,207
Standby Revenue	3,120	3,120	3,120	-
Processing Fees	12,000	12,000	18,580	6,580
Lien Information Fees	9,000	9,000	17,875	8,875
Delinquent Fees	45,000	45,000	240,575	195,575
Contract Utility Billing Services	56,782	56,782	56,782	-
Contract HR & Payroll Services	12,526	12,526	12,526	-
Facility Connection Fees	-	-	32,360	32,360
Meter Fees	-	-	-	-
Line Connection Fees	-	-	37,350	37,350
Interest Income-Restricted	-	-	74,730	74,730
Interest Income-Operations	30,000	30,000	212,001	182,001
Rent Revenue	61,810	61,810	86,015	24,205
Technology Sharing Revenue	15,000	15,000	15,000	-
Misc. Revenues	12,000	12,000	58,104	46,104
Grant Revenue - Fluoride	205,000	205,000	205,000	-
Renewal & Replacement	248,000	-	-	-
Carryforward Prior Yr Fund Balance	6,702,033	180,186	180,186	-
Total Revenues	\$ 19,732,256	\$ 12,962,409	\$ 13,619,410	\$ 657,001

**Coral Springs Improvement District
Water and Sewer Fund**

Statement of Revenues, Expenses and Change in Net Assets

For the Period Ending September 30, 2018

	ADOPTED BUDGET FY 2018	PRORATED BUDGET THRU 9/30/2018	ACTUAL 12 MONTHS ENDING 9/30/2018	VARIANCE FAVORABLE (UNFAVORABLE)
EXPENSES:				
Administrative				
Salaries/Wages/Overtime	\$ 950,246	\$ 950,246	\$ 957,933	\$ (7,687)
Special Pay	2,311	2,311	2,328	(17)
FICA Taxes	72,693	72,693	72,995	(302)
Pension Expense	114,030	114,030	114,950	(920)
Health Insurance	184,003	184,003	176,931	7,072
Workers Comp. Insurance	2,564	2,564	946	1,618
Unemployment Comp	1,000	1,000	3,300	(2,300)
Engineering Fees	24,000	24,000	22,821	1,179
Trustee Fees/ Other Debt Exp.	14,211	14,211	9,659	4,552
Attorney Fees	12,000	12,000	33,323	(21,323)
Special Council Services	59,750	59,750	45,764	13,986
Travel & Per Diem	4,500	4,500	1,925	2,575
Annual Audit	11,850	11,850	11,850	-
Actuarial Computation-OPEB	3,315	3,315	-	3,315
Management Fees	83,469	83,469	83,469	-
Telephone	11,640	11,640	12,057	(417)
Postage	36,800	36,800	26,558	10,242
Printing & Binding	21,160	21,160	19,070	2,090
Electric	11,881	11,881	9,865	2,016
Rentals and Leases	2,850	2,850	2,470	380
Insurance	14,007	14,007	14,155	(148)
Repair and Maintenance	34,710	34,710	12,388	22,322
Legal Advertising	3,000	3,000	7,975	(4,975)
Other Current Charges	27,060	27,060	21,961	5,099
Credit Card Merchant Fees	63,600	63,600	65,307	(1,707)
Computer/Technology Expense	74,640	74,640	49,800	24,840
Digital Record Management	-	-	-	-
Toilet Rebate	14,850	14,850	10,593	4,257
Office Supplies	6,000	6,000	320	5,680
Dues, Memberships, Etc	11,500	11,500	2,322	9,178
Promotional Expenses	16,170	16,170	16,860	-
Capital Outlay	50,000	50,000	-	50,000
Total Administrative	\$ 1,939,810	\$ 1,939,810	\$ 1,809,895	\$ 130,605

**Coral Springs Improvement District
Water and Sewer Fund**

Statement of Revenues, Expenses and Change in Net Assets

For the Period Ending September 30, 2018

	ADOPTED BUDGET FY 2018	PRORATED BUDGET THRU 9/30/2018	ACTUAL 12 MONTHS ENDING 9/30/2018	VARIANCE FAVORABLE (UNFAVORABLE)
<u>Plant Operations</u>				
Salaries and Wages	\$ 1,625,499	\$ 1,625,499	\$ 1,417,785	\$ 207,714
Special Pay	2,865	2,865	2,761	104
FICA Taxes	124,352	124,352	108,832	15,520
Pension Expense	192,414	192,414	160,111	32,303
Health Insurance	307,878	307,878	274,316	33,562
Worker's Comp. Insurance	56,731	56,731	60,634	(3,903)
Water Quality Testing	74,066	74,066	55,983	18,083
Telephone	8,592	8,592	6,541	2,051
Electric Expense	669,233	669,233	599,547	69,686
Rentals & Leases	13,400	13,400	8,637	4,763
Insurance	153,710	153,710	154,216	(506)
Repair & Maint-General	873,007	873,007	657,878	215,129
Repair & Maint-Filters for Water Plant	41,300	41,300	29,402	11,898
Sludge Management-Sewer	189,124	189,124	121,036	68,088
Advertisement (Employment)	6,000	6,000	4,213	1,787
Office Supplies	2,265	2,265	1,113	1,152
Operating Supplies-General	54,175	54,175	59,161	(4,986)
Operating Supplies-Chemicals	421,102	421,102	239,724	181,378
Operating Supplies-Uniforms	8,065	8,065	7,150	915
Operating Supplies-Motor Fuels	144,504	144,504	20,954	123,550
Dues, Licenses, Etc.-Other	38,319	38,319	18,032	20,287
Capital Outlay	3,027,934	3,027,934	1,386,294	1,641,640
Renewal & Replacement Expense	248,000	248,000	245,202	2,798
Total Plant Operations	\$ 8,282,535	\$ 8,282,535	\$ 5,639,522	\$ 2,643,013

**Coral Springs Improvement District
Water and Sewer Fund**

Statement of Revenues, Expenses and Change in Net Assets

For the Period Ending September 30, 2018

	ADOPTED BUDGET FY 2018	PRORATED BUDGET THRU 9/30/2018	ACTUAL 12 MONTHS ENDING 9/30/2018	VARIANCE FAVORABLE (UNFAVORABLE)
<u>Field Operations</u>				
Salaries/ Wages/Overtime	\$ 719,367	\$ 719,367	\$ 657,087	\$ 62,280
Special Pay	1,405	1,405	1,354	51
FICA Taxes	55,034	55,034	49,842	5,192
Pension Expense	86,321	86,321	74,693	11,628
Health Insurance	190,622	190,622	168,465	22,157
Worker's Comp. Insurance	33,522	33,522	35,838	(2,316)
Water Quality Testing	1,000	1,000	835	165
Naturescape Irrigation Serv	4,679	4,679	4,679	-
Telephone	10,800	10,800	11,992	(1,192)
Electric	105,259	105,259	89,566	15,693
Rent Expense	13,500	13,500	17,902	(4,402)
Rent Expense-SCADA	56,040	56,040	56,220	(180)
Insurance	20,016	20,016	20,561	(545)
Repair and Maintenance	305,830	305,830	214,534	91,296
Meters-Replacement Program	8,031	8,031	37,110	(29,079)
Meters-New Connections	4,632	4,632	-	4,632
Meters-Supplies	6,708	6,708	2,977	3,731
Advertising Employment	440	440	2,867	(2,427)
Office Supplies	1,680	1,680	762	918
Operating Supplies-General	98,795	98,795	57,799	40,996
Operating Supplies-Uniforms	5,810	5,810	4,427	1,383
Operating Supplies-Motor Fuels	23,504	23,504	32,479	(8,975)
Dues, Licenses, Etc	12,536	12,536	5,338	7,198
Capital Outlay	3,233,999	3,233,999	1,443,765	1,790,234
Renewal & Replacement	-	-	-	-
Total Field Operations	\$ 4,999,530	\$ 4,999,530	\$ 2,991,092	\$ 2,008,438
Total Operating Expenses	\$ 15,221,875	\$ 15,221,875	\$ 10,440,509	\$ 4,782,056
Reserves:				
Required Reserve for R & R	-	-	-	-
Reserve for Future Debt Service Obliga	1,000,000	916,667	-	-
Total Operating Exp & Reserve	\$ 16,221,875	\$ 16,138,542	\$ 10,440,509	\$ 4,782,056
Available for Debt Service	\$ 3,510,381	\$ (3,176,133)	\$ 3,178,901	\$ 5,439,057
<u>Debt Service</u>				
<u>Principal</u>				
2016 Series	1,545,000	1,545,000	1,545,000	-
<u>Interest</u>				
2016 Series	1,273,528	1,273,528	1,273,528	-
Total Debt Service	\$ 2,818,528	\$ 2,818,528	\$ 2,818,528	\$ -
Excess Revenues (Expenses)	691,853	(5,994,661)	360,373	6,355,034
Net Assets Beginning			\$ 42,713,878	
Net Assets Ending			\$ 43,074,251	

**Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending September 30, 2018

	ADOPTED BUDGET FY 2018	PRORATED BUDGET THRU 9/30/2018	ACTUAL 12 MONTHS ENDING 9/30/2018	VARIANCE FAVORABLE (UNFAVORABLE)
Summary of Operations and Debt Service Coverage				
Revenues			\$ 13,619,410	
Operating Expenditures:				
Operating Expenditures-Admin			1,809,895	
Operating Expenditures-Plant			5,639,522	
Operating Expenditures-Field			2,991,092	
Total Operating Expenditures			<u>\$ 10,440,509</u>	
Required Reserve for R&R			-	
Required Reserve for future Debt Servic			-	
Total Operating Exp & Reserves			<u>\$ 10,440,509</u>	
Available for Debt Service			\$ 3,178,901	Debt Service Coverage
Less: Debt Service			<u>2,818,528</u>	1.13
Excess Revenues (Exp)			<u>\$ 360,373</u>	

**CORAL SPRINGS IMPROVEMENT DISTRICT
ASSESSMENT COLLECTIONS FOR FYE 2018**

September 30, 2018

Date	Assessments Collected (net of all Commissions & Fees)
10/31/2017	\$ -
11/21/2017	334,243
12/8/2017	1,068,525
12/12/2017	67,083
12/29/2017	96,538
1/12/2018	43,119
2/15/2018	46,141
3/16/2018	30,261
4/13/2018	68,938
5/15/2018	20,515
6/15/2018	9,748
7/15/2018	28,694
8/15/2018	326
9/15/2018	165
<hr/>	
Totals	\$ 1,814,295

Coral Springs Improvement District**Check Registers
SEPTEMBER 2018**

<u>Fund</u>	<u>Check Date</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	09/01/2018 thru 09/30/2018	#4692 - #4720	\$157,272.03
Total			\$157,272.03
Water and Sewer	09/01/2018 thru 09/30/2018	#25894 - #26103	\$1,376,622.07
Total			\$1,376,622.07

CHECK REGISTER – GENERAL FUND

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/12/18	01151			PARK PROPERTY 08/2018	BECKER & POLIAKOFF, P.A.		4,989.28	004692	
9/12/18	00106			QUARTERLY CANALS 8080328	FLORIDA SPECTRUM ENV. SERVICES, INC		538.00	004693	
9/12/18	00023			12000 SW 1ST ST PS 2 121 NW 93RD TER PS 1	FLORIDA POWER & LIGHT CO.		62.89	004694	
9/12/18	00060			LICENSE RENEW-JASON G.	GALOTTI, JASON		100.00	004695	
9/12/18	00267			MISC SERVICES 7/2018	GLOBALTECH, INC.		1,575.00	004696	
9/12/18	00267			MISC SERVICES 7/2018	GLOBALTECH, INC.		2,620.00	004697	
9/12/18	00267			MISC SERVICES 7/2018	GLOBALTECH, INC.		1,050.00	004698	
9/12/18	01141			IGUANA REMOVAL	IGUANA CONTROL, INC.		3,600.00	004699	
9/12/18	00248			LEGAL SERVICES 08/2018	LEWIS, LONGMAN & WALKER, P.A.		2,860.12	004700	
9/12/18	01156			DEBRIS REMOVAL/DISPOSAL LESS RETENTION DEBIRS REMOVAL/DISPOSAL LESS RENTENTION	PHILLIPS AND JORDAN, INC.		30,707.06	004701	
9/12/18	01153			DEBRIS MONITORING	ROSTAN SOLUTIONS, LLC		1,495.00	004702	
9/12/18	00008			LP FUEL PUMP STATION 2 LP FUEL PUMP STATION 1	SUN GAS SERVICES		2,499.87	004703	
9/17/18	00127			SPRAYER PARTS FREIGHT	ACTION SUPPLY		501.67	004704	
9/17/18	00157			MISC SUPPLIES	PEP BOYS		66.47	004705	
9/17/18	00148			SAFETY SUPPLIES	RITZ SAFETY EQUIPMENT, LLC		518.44	004706	
9/17/18	00284			SUNSHINE 50% PINETREE 25% CSID-GF 25%	WASTE PRO-POMPANO		856.91	004707	
9/27/18	00127			BRASS PARTS-SPRAY RIGS	ACTION SUPPLY		152.61	004708	
9/27/18	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	004709	
9/27/18	00051			UNIFORM RENTAL 08/18 GASOLINE-GAS 08/18 SPRINT 08/18 SAM'S CLUB-FIELD SUP08/18 AMEX-FRED PRYOR-RENEW-3EE AMEX-MARRIOTT-ASSESS METH FEDEX-O/N SER-INTERLOCAL HOME DEPOT-SUPPLIES HOME DEPOT-SUPPLIES					

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
					FIRE & SECURITY-ALARM TELEPHONE 09/18 POSTAGE 09/18 PRINT & BINDING 09/18 RENT 09/18 TECHNOLOGY SHARING 09/18 OFFICE SUPPLIES 09/18 HEALTH INS-AMERITAS 09/18 HEALTH INS-FLORIDA BLUE HEALTH INS-MUTUAL OF OMAH				
9/27/18	00080				CORAL SPRINGS IMPROVEMENT DIST WS		16,211.97	004710	
9/27/18	00266			AMT DUE WS 09/27/2018	CORAL SPRINGS IMPROVEMENT DIST WS		33,413.37	004711	
9/27/18	00043			REPLACE MODULE-PULL STA	FIRE & SECURITY SOLUTIONS, INC.		83.00	004712	
9/27/18	00257			RENEW FASD MEMBER.FY18/19	FLORIDA ASSOC. OF SPECIAL DISTRICTS		3,000.00	004713	
9/27/18	00267			LOGAR VILLAGE 05/2018 CREDIT UNION 05/2018	GLEN HANKS CONSULTING ENGINEERS		525.00	004714	
9/27/18	00267			MISC SERVICES 8/2018	GLOBALTECH, INC.		2,225.00	004715	
9/27/18	01159			WA 143 CANAL BANK-DESIGN	GLOBALTECH, INC.		3,555.00	004716	
9/27/18	00118			MANAGEMENT FEES 09/2018	INFRAMARK, LLC		4,637.00	004717	
9/27/18	01156			PRINTS PLATS	MAXIGRAPHICS, INC.		23.20	004718	
9/27/18	01156			DEBRIS REMOVAL/DISPOSAL LESS RETENTION	PHILLIPS AND JORDAN, INC.		33,330.04	004719	
				NON-FEMA TREE REMOVAL LESS RETENTION	PHILLIPS AND JORDAN, INC.		6,075.13	004720	
					TOTAL FOR BANK G		157,272.03		
					TOTAL FOR REGISTER		157,272.03		

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CHECK REGISTER – WATER & SEWER

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/05/18	99999				VOID CHECK				
9/05/18	01130				AMAZON-RECOIL STARTER PAYPAL-CAR CHARGER-SWCD FRED PRYOR-RENEWAL 3 EE FRED PRYOR-RENEWAL 3 EE FRED PRYOR-RENEWAL 2 EE FRED PRYOR-RENEWAL 3 EE FRED PRYOR-RENEWAL 2 EE FRED PRYOR-RENEWAL 1 EE AMAZON-FLASHDRIVE QTY 2 PAYPAL-PHONE CLIP FLA RURAL-RENEWAL MEMBERS FWPCOA-MEMBER RENEWAL 9 E FWPCOA-MEMBER RENEWAL 1 E DOW WATER-MEMBRANE SPACER AMAZON-IMAGING UNIT-WWTP ANTHONY'S-MANAGER MEETING FRONITER-FILTER ELEMENTS MARRIOTT/GF CREDIT HELP WANTED CSID-FIELD FRANCOYYP-POSTAGE REFILL FLEETIO-MONTHLY FEE LUNCH-HOLIDAY PARTY-2 TANK REFILLS-QTY IBACKUP.COM FUNERAL-ASAD H. TOOLSPARTSPRO-PARTS	*****INVALID VENDOR NUMBER*****		.00	025894
9/07/18	00005				AMERICAN EXPRESS		5,496.69	025895	
9/07/18	01354				ALLIED UNIVERSAL CORP.		2,776.38	025896	
9/07/18	00169				AMERICAN PUBLIC LIFE INSURANCE		870.00	025897	
9/07/18	00352				AQUIFER MAINT & PERFORMANCE SYSTEMS		4,045.25	025898	
9/07/18	01511				CITY OF CORAL SPRINGS		49,945.60	025899	
9/07/18	01256				CONRAD YELVINGTON DISTRIBUTORS		443.09	025900	
9/07/18	01267				CORAL SPRINGS NURSERY, INC.		588.08	025901	
9/07/18	01452				CYPRESS MOBIL		391.95	025902	
					DEEPWELL-NEW TOTALIZER LABOR ANTI-SCALANT SCALES				

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO... NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
			TRENCH PUMP-REPAIRS LABOR	DELTA CONTROLS			2,118.00	025903
9/07/18	00999		PRE-EMPL.CK - WATER	FEDERAL BACKGROUND SERVICES, INC			65.00	025904
9/07/18	00017		OVERNIGHT SERVICE O/N SERVICE-INTERLOCAL	FEDEX			57.49	025905
9/07/18	00018		WATER BREAKS PARTS PVC PIPE	FEI-POMPANO BEACH,FL WW # 125			799.02	025906
9/07/18	01233		FIRE ALARM INSPECTION FIRE ALARM INSPECTION	FIRE & SECURITY SOLUTIONS, INC.			225.00	025907
9/07/18	01423		ADMIN HLTH INS 09/18 WATER HLTH INS 09/18 WW HLTH INS 09/18 MAINT HLTH INS 09/18 FIELD HLTH INS 09/18 ADMIN HLTH INS-GF 09/18 FIELD HTH INS-GF 09/18 DUE FROM SHANK 09/18 DUE FROM PTREE 09/18	FLORIDA BLUE			59,743.69	025908
9/07/18	00056		MONTHLY BACTIS 8080422 RO CONCEN 8080427 CBOD & TSS 8080428 CBOD & TSS 8080429 TOTAL P & N 8080431 MONTHLY BACTIS 8080492	FLORIDA SPECTRUM ENV. SERVICES, INC			931.00	025909
9/07/18	01360		ENGINEER 07/2018	GLOBALTECH, INC.			1,050.00	025910
9/07/18	01360		WA 140 DUAL ZONE WELL 4	GLOBALTECH, INC.			8,632.76	025911
9/07/18	01360		WA 128 NAOI TANKS-FINAL	GLOBALTECH, INC.			28,372.38	025912
9/07/18	01360		WA 133 ARC FLASH STUDY	GLOBALTECH, INC.			32,388.00	025913
9/07/18	01360		WA 135 20" DIW VALVE	GLOBALTECH, INC.			3,150.00	025914
9/07/18	01360		WA 134 WELL 9 DEVEL-FINAL	GLOBALTECH, INC.			20,100.60	025915
9/07/18	01360		WA 131 DIESEL HSP 7 BYPAS	GLOBALTECH, INC.			1,296.00	025916
9/07/18	01360		WA 132 CSID WELL 6 VFD	GLOBALTECH, INC.			1,300.07	025917
9/07/18	01360		WA 138 GST ASSESS-FINAL	GLOBALTECH, INC.			386.00	025918
9/07/18	01360		WA 141 WWTP PLANT D	GLOBALTECH, INC.			42,744.21	025919
9/07/18	01360		WA 142 LS 13 & 17	GLOBALTECH, INC.			31,799.29	025920
9/07/18	01360		WA 136 DIW VALVE REPLACE	GLOBALTECH, INC.			34,386.33	025921

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/07/18	01507				AEROSOL CAN DISPOSAL	HERITAGE-CRYSTAL CLEAN LLC		472.54	025922
9/07/18	01329				IRA-09/04/18 PLAN 705880	VANTAGEPOINT TRANSFER AGENTS-705880		785.00	025923
9/07/18	00346				PLUGS-PARKSON PRESS				
9/07/18	01093				HYDRAULIC HOSE	INDUSTRIAL HOSE & HYDRAULICS, INC.		95.02	025924
9/07/18	01506				FERTILIZED FICUS-AUG	JLS LANDSCAPE SERVICES, INC.		275.00	025925
					HSP 8 BEARINGS				
					TAXES				
					PLANT C-PARTS				
					TAXES				
					FREIGHT				
					REPAIRS-MOTOR REWIND 200H				
					TAX CREDIT				
					TAX CREDIT	KAMAN INDUSTRIAL TECHNOLOGIES CORP.		6,099.51	025926
9/07/18	01345				PVC	LEHMAN PIPE & SUPPLY, INC.		262.83	025927
9/07/18	01341				LS #2-PROJECT 2	LMK PIPE RENEWAL LLC		28,607.78	025928
9/07/18	00576				GEAR OIL-WW PRESS	MOTION INDUSTRIES, INC.		345.64	025929
9/07/18	01434				PLASTIC DOOR HANGERS	MICHAEL PEAKE		287.00	025930
9/07/18	00045				GOLF CART-BULB	PEP BOYS		18.99	025931
9/07/18	00053				PAINT-PUMPS & MOTORS	SHERWIN-WILLIAMS		96.64	025932
9/07/18	01485				FLOWMETER				
9/07/18	01175				FREIGHT	TRINOVA-FLORIDA		211.17	025933
					UNIFORMS-WATER				
					UNIFORMS-WW				
					UNIFORMS-MAINT				
					UNIFORMS-FIELD 08/29/18				
					UNIFORMS-GF 08/29/18	UNIFIRST CORPORATION		207.17	025934
9/07/18	01561				PRINCIPAL 2016 SER 09/18	US BANK		132,916.67	025935
9/07/18	01562				INTEREST 2016 SER 09/18	US BANK		102,200.42	025936
9/07/18	01564				LEVY LOANS PER 09-04-2018	US DEPARTMENT OF EDUCATION		225.54	025937
9/07/18	00441				LAB CHEMICALS				
					FREIGHT	USA BLUEBOOK		457.53	025938
9/07/18	01529				TRASH SERVICES-08/18	WASTE PRO-POMPANO		473.88	025939
9/07/18	01264				ADMIN PHONE 09/18				
					WASTE PHONE 09/18				
					FIELD PHONE 09/18	WINDSTREAM COMMUNICATIONS, LLC		224.09	025940

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*** CHECK DATES 09/01/2018 - 09/30/2018 ***

CSID - WATER & SEWER FUND
BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO	FND DPT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/07/18	01465						PARTS-NEW MONITORING WELL WORLD ELECTRIC SUPPLY, INC.			43.34	025941
9/10/18	88888		400029605	RCEM			INVESTMENT RCEM INVESTMENTS LLC			61.93	025942
9/10/18	88888		700260806	OCWEN			FINANCIAL OCWEN FINANCIAL CORP			100.00	025943
9/10/18	88888		800394614	FEINSTEIN			STEVE STEVE/MIRIAM FEINSTEIN			50.00	025944
9/10/18	88888		800396610	*MULLEN			LISA *LISA MULLEN			61.93	025945
9/10/18	88888		900460104	FAER			BRIAN/EMIL BRIAN/EMILY FAER			41.01	025946
9/10/18	88888		900485806	COGAN			PHILIP PHILIP COGAN			210.50	025947
9/10/18	88888		100738902	BERQUIST			VICTOR VICTORIA BERQUIST			61.93	025948
9/10/18	88888		100748604	*SAAVEDRA			MARIA *MARIA SAAVEDRA			43.11	025949
9/10/18	88888		910483314	*THOMPSON			BRUCE *BRUCE THOMPSON			75.54	025950
9/10/18	88888		510564905	CMP			CAPITAL CMP CAPITAL			100.00	025951
9/10/18	88888		420106810	CASTILLO			JP JP CASTILLO			23.86	025952
9/10/18	88888		620160516	HOUPEMANS			WIL WILLIAM HOUPEMANS			41.93	025953
9/10/18	88888		920455403	COBO			LILIANA LILIANA COBO			43.47	025954
9/10/18	88888		520879403	PEBB			ENTERPRISE PEBB ENTERPRISES			220.42	025955
9/10/18	88888		630201810	ZAI DOVA			NAZIRA NAZIRA ZAI DOVA			61.93	025956
9/10/18	88888		730285106	CALITU			VANDIN *VANDIN CALITU			14.64	025957
9/10/18	88888		540246212	CHANG			RICHARD/MICHELLE RICHARD/MICHELLE CHANG			100.00	025958
9/10/18	88888		140742602	DEMBO			SELLY SELLY DEMBO			32.12	025959
9/10/18	88888		940830207	*LEZAMA			JUMPP *CHEVONNE LEZAMA JUMPP/			45.84	025960
9/10/18	88888		450140616	*YAGUAL			ITZEL *ITZEL YAGUAL			43.51	025961
9/10/18	88888		950523005	PHH			MORTGAGE PHH MORTGAGE			61.93	025962
9/10/18	88888		950533107	LOWMARK			RICHARD RICHARD LOWMARK			55.27	025963
9/10/18	88888		250581405	JACKSON			THEODOR THEODORE E JACKSON			39.51	025964
9/10/18	88888		250611406	ELLIOTT			LESTER/ SHRUTI ELLIOTT			53.51	025965
9/10/18	88888		850799806	SELENE			FINANCE SELENE FINANCE LP			47.69	025966
9/10/18	88888		960467004	AMES			ROBERT ROBERT AMES			37.52	025967

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*** CHECK DATES 09/01/2018 - 09/30/2018 ***

CSID - WATER & SEWER FUND
BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/10/18	88888		960474812	BEAULY LLC	BEAULY LLC		100.00	025968	
9/10/18	88888		960474813	*BANFALVY ERNES	*ERNEST BANFALVY		43.19	025969	
9/10/18	88888		460537211	MRS FIELDS COOK	MRS FIELDS COOKIES		100.00	025970	
9/10/18	88888		060635106	LUFF KELLY	KELLY ANNE LUFF		141.67	025971	
9/10/18	88888		270420407	*JOY FRANK/MONI	*FRANK/MONIQUE JOY		100.00	025972	
9/10/18	88888		970668405	JACKSON KELLY	KELLY R JACKSON		75.00	025973	
9/10/18	88888		780046216	KING VERONICA	VERONICA KING		61.93	025974	
9/10/18	88888		280329307	GONZALEZ CARMEN	CARMEN R GONZALEZ/		51.00	025975	
9/10/18	88888		280383807	BRADFORD DEWAIN	DEWAIN/MARY BRADFORD		6.93	025976	
9/10/18	88888		180821207	*OUWEHAND HENDR	*HENDRIK OUWEHAND		100.00	025977	
9/10/18	88888		390131408	*KUNKEL GEORGE	*GEORGE KUNKEL		61.93	025978	
9/10/18	88888		790794507	*DETERESA WALTE	*WALTER DETERESA		52.54	025979	
9/10/18	88888		790801708	MICHEL DOVENA	DOVENA MICHEL		95.38	025980	
9/10/18	88888		190851405	KOWAL MICHAEL	MICHAEL KOWAL		23.86	025981	
9/10/18	88888		890901706	*WINTER LAUREN	*LAUREN WINTER		59.87	025982	
9/10/18	88888		890901808	BIRCH GARFIELD	GARFIELD BIRCH		43.54	025983	
9/10/18	88888		890922705	HARIPERSAUD DEV	DEVAN/CLAUDIA HARIPERSAUD		61.93	025984	
9/10/18	88888		890924405	IRIZARRY MARCEL	MARCELINO IRIZARRY		46.95	025985	
9/11/18	01194		AC-013	ADDED FREON	AIR AMERICA AIR CONDITIONING, LLC		343.14	025986	
9/11/18	00694		TECH SUPP	07/26-08/25/18	ASSOCIATED SYSTEMS, INC.		1,185.00	025987	
9/11/18	01578		INTERNET CONNECTION	09/18	BLUE STREAM		169.80	025988	
9/11/18	00789		INSTALL IMAGING UNIT		BROWARD BUSINESS EQUIPMENT		120.00	025989	
9/11/18	01256		SOD		CORAL SPRINGS NURSERY, INC.		370.00	025990	
9/11/18	00621		HSP 8 ALIGHT-VIBRATION		CORNELL BALANCING CO., INC.		525.00	025991	
9/11/18	00018		WATER BREAK PARTS						
9/11/18	00020		WATER BREAK PARTS						
9/11/18	00020		WATER BREAK PARTS		FEI-POMPANO BEACH, FL WW # 125		1,669.00	025992	
9/11/18	00020		LAB CHEMICALS						

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/11/18	00056		LAB CHEMICALS	FISHER SCIENTIFIC COMPANY LLC.		212.63	025993	
9/11/18	00023		MONITORING THM/HAA 808088	FLORIDA SPECTRUM ENV. SERVICES, INC		375.00	025994	
9/11/18	00615		ADMIN ELECTRIC 08/18 PLT-WATER ELECTRIC 08/18 PLT-WASTE ELECTRIC 08/18 FIELD ELECTRIC 08/18	FLORIDA POWER & LIGHT CO.		59,456.13	025995	
9/11/18	00138		FWPCOA-MEMBERSHIP RENEWAL	FW&PCOA		270.00	025996	
9/11/18	01360		RENT PUMP & HOSE RESALE ITEMS	GENERAL RENTAL CENTER		159.00	025997	
9/11/18	00063		WA 129 WPT FLUORIDE-CSID	GLOBALTECH, INC.		30,915.00	025998	
9/11/18	01535		PRSSURE RELIEF VALVE RO PUMP-LIGHT	GRAINGER, INC.		66.74	025999	
9/11/18	01556		CORROSION INHIBITOR SODIUM HYDROXIDE	HAWKINS, INC.		3,396.25	026000	
9/11/18	01093		PARTS-HEADWORKS	HUBER TECHNOLOGY INC.		520.00	026001	
9/11/18	01345		MONTHLY MAINT-SEPT MAINTAIN CANAL BANK	JLS LANDSCAPE SERVICES, INC.		4,601.41	026002	
9/11/18	01302		PVC	LEHMAN PIPE & SUPPLY, INC.		52.11	026003	
9/11/18	01602		LEGAL SERVICES 08/2018	LEWIS, LONGMAN & WALKER, P.A.		2,992.50	026004	
9/11/18	01619		FICA EXPENSE 08/2018	MUTUAL OF OMAHA COMPANIES		18.18	026005	
9/11/18	00044		FL GRANT-TRANSACTION FEE	MYFLORIDAMARKETPLACE		989.48	026006	
9/11/18	01150		NEW COMPUTER-JAN Z.	OFFICE DEPOT BUSINESS CREDIT		582.99	026007	
9/11/18	01355		4 CASES COPY PAPER	OFFICE DEPOT		119.96	026008	
9/11/18	01406		DR-SEPT 2018-PREPAID SERVICES 08/26-09/25/2018	OFFICESTREAM, INC.		5,922.00	026009	
9/11/18	00045		TCU RETURNED	PAKMAIL		22.81	026010	
9/11/18	01419		UNIT=118 WIPERS UNIT=028 2 NEW TIRES	PEP BOYS		297.96	026011	
9/11/18	01416		REIMB TO \$7,000 8/31/2018	POSTMASTER		2,515.28	026012	
9/11/18	01482		UTIL STMTS 08/2018 ADD'L METERED POSTAGE	PRIDE ENTERPRISES		1,156.59	026013	
			CEU-LESTER R.	ROBERTS, LESTER		185.00	026014	

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/11/18	01550			PH ANALYZER (DEGAS) FREIGHT	ROSEMOUNT INC.		1,155.36	026015
9/11/18	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	026016
9/11/18	00425			ADMIN-COFFEE SUPP 08/18 ADMIN-NEW COMPUTER ADMIN-INSURANCE MEETING WATER-COFFEE/GATORADE WATER-CLEANING SUPP WW-COFFEE/GATORADE WW-CLEANING SUPP MAINT-COFFEE/GATORADE MAINT-CLEANING SUPP FIELD-COFFEE/GATORADE FIELD-CLEANING SUPP FIELD-GF-COFFEE/GATORADE FIELD-GF-CLEANING SUPP FIELD-PT-COFFEE SUPP FIELD-PT-CLEANING SUPP FIELD-SS-COFFEE SUPP FIELD-SS-CLEANING SUPP	SAM'S CLUB/SYNCHRONY BANK		1,198.79	026017
9/11/18	00053			PAINT	SHERWIN-WILLIAMS		466.70	026018
9/11/18	01175			UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 09/05/18	UNIFIRST CORPORATION		200.13	026019
9/11/18	00441			HSP-GAUGES & VALVES FREIGHT HSP-GAUGES & VALVES LAB CHEMICALS DRAIN CAPS & FITT FREIGHT HARD HAT SIGNS FREIGHT	USA BLUEBOOK		843.04	026020
9/11/18	01264			ADMIN PHONE 09/18 FIELD PHONE 09/18	WINDSTREAM COMMUNICATIONS, LLC		169.08	026021
9/11/18	01264			FRONT GATE PHONE 09/2018	WINDSTREAM COMMUNICATIONS, LLC		73.49	026022
9/11/18	01264			ADMIN PHONE 09/18 FIELD PHONE 09/18	WINDSTREAM COMMUNICATIONS, LLC		704.98	026023
9/11/18	01011			COPIER LEASE #7232 09/18 COPIER READS #7232 09/18 COPIER READS #7835P 08/18 COPIER LEASE #7835PT08/18 COPIER READS #7835PT08/18				

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/13/18	99999		COPIER READS # 7535P 8/18	XEROX CORPORATION			219.38	026024
9/13/18	00033		VOID CHECK	*****INVALID VENDOR NUMBER*****			.00	026025
9/20/18	00822		LIFT STATION PANEL-PARTS GFI OUTLET SUPPLIES TOOLS PUMP PIT-SUPPLIES GFI OUTLETS LIGHT FIXTURE POOL SUPPLIES SAFETY ROPE HYPOCHLORINE ROOM-REPAIRS SUPPLIES DEEPWELL PARTS MISC SUPPLIES SUMP REPAIRS PAINTING SUPPLIES MAINT SUPPLIES DIGESTER 2-SUPPLIES DAN OFFICE-REPAIRS SUPPLIES-WATER CONNECTOR HEADWORKS-PIPE SUPPLIES POOL STABILIZER ROTOGUARD SUPPLIES TOOLS	HOME DEPOT		1,850.97	026026	
9/20/18	01227		AFLAC-W/H 09/18 AFLAC-PTREE 09/18	AFLAC		3,031.22	026027	
9/20/18	01373		CAMERA 4-NANO VIDEO REC	AMC SURVEILLANCE CAMERAS		373.00	026028	
9/20/18	01374		ADMIN DENTAL 10/18 WATER DENTAL 10/18 WW DENTAL 10/18 MAINT DENTAL 10/18 FIELD DENTAL 10/18 DENTAL..CSID-GF 10/18 DENTAL..PINETREE 10/18	AMERITAS LIFE INSURANCE CORP-DENTAL		4,618.60	026029	
9/20/18	01322		ADMIN VISION 10/18 WATER VISION 10/18 WW VISION 10/18 MAINT VISION 10/18 FIELD VISION 10/18 VISION..CSID-GF 10/18 VISION..PINETREE 10/18	AMERITAS LIFE INSURANCE CORP-VISION		933.92	026030	
9/20/18	01577		16 BONDS ARBIT TO 8/31/18	AMTEC		500.00	026031	
9/20/18	01314		WATER SVC REPLACE-PHASE 2	AP ENGINEERING INC.		133,617.78	026032	
			REIMB WTR DISTRIB EXAM	BERRINGER, DAVID		310.00	026033	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO	FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/20/18	01625					DEEPWELL-HURRICANE DOOR	BROWARD DOOR CLOSURE LLC		1,790.00	026034
9/20/18	01590					NATURESCAPE 4/17 - 4/18	BROWARD COUNTY		4,679.00	026035
9/20/18	01327					RENTAL-CENTRAL 9/2018				
9/20/18	01452					RENTAL LS-9/2018	DATA FLOW SYSTEMS, INC		4,670.00	026036
9/20/18	00762					DATA WELL RADIO-REPAIRS WELL 8-REPLACED RELAYS DEGAS-NEW TRANSMITTER	DELTA CONTROLS		843.00	026037
9/20/18	00018					AUTOCAD-RENEWAL 1YR.	DLT SOLUTIONS, LLC		315.80	026038
9/20/18	99999					SEWER EMERGENCY PARTS GASKETS -ALL BREAKS WATER BREAK PARTS HYDRANT PARTS	FEI-POMPANO BEACH, FL WW # 125		1,311.80	026039
9/20/18	00056					VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	026040
						AMMONIA TEST 8080585 SOUR #2 8080722 CBOD & TSS 8080723 CBOD & TSS 8080724 SOUR #3 8080725 CBOD & TSS 8080726 SOUR # 1 8080842 CBOD & TSS 8080865 DISINFECTION 8080866 CBOD & TSS 8080901 CBOD & TSS 8080902 SOUR #4 8080928 SOUR #5 8080988 CBOD & TSS 8081006 SOUR #6 8081044 CBOD & TSS 8081072 SOUR #7 8081073				
9/20/18	00514					MONTHLY BACTIS 8081095	FLORIDA SPECTRUM ENV. SERVICES, INC		1,378.00	026041
9/20/18	00385					SLUDGE MGMT SEWER 08/18	H & H LIQUID SLUDGE DISPOSAL, INC.		7,954.40	026042
9/20/18	01515					SEWER MACHINE-RELIEF DISK FREIGHT	HARBEN FLORIDA INC.		106.24	026043
9/20/18	01405					ASPHALT	HARDRIVES ASPHALT COMPANY		951.95	026044
9/20/18	01535					CRANE RENTAL	HARRISON CRANE SERVICE		1,663.25	026045
9/20/18	01329					AMMONIA BULK	HAWKINS, INC.		1,017.50	026046
9/20/18	00346					IRA-09/18/18 PLAN 705880	VANTAGEPOINT TRANSFER AGENTS-705880		785.00	026047
						SEWER MACHINE-PART	INDUSTRIAL HOSE & HYDRAULICS, INC.		5.82	026048

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/20/18	01623			ORCHID TREE BRANCH-REMOVE	JLS TREE SERVICE		250.00	026049	
9/20/18	01506			PLANT C-PARTS	KAMAN INDUSTRIAL TECHNOLOGIES CORP.		247.76	026050	
9/20/18	01345			PVC	LEHMAN PIPE & SUPPLY, INC.		61.28	026051	
9/20/18	01459			DRUG SCREEN-NEW EE/WATER	MEDEXPRESS URGENT CARE OF BOYNTON		49.00	026052	
9/20/18	01150			CHAIRMAT-ROBIN DATE STAMP-SANDY JACKET FILES-DIANE SHIP CHAIRMAT/NEED CREDIT CHAIR MAT-CREDIT DIVIDERS-MARTA MISC.SUPPLIES-JOE S.	OFFICE DEPOT		151.92	026053	
9/20/18	00351			SAFETY SUPPLIES GLOVES SAFETY SUPPLIES	RITZ SAFETY EQUIPMENT, LLC		824.39	026054	
9/20/18	01571			PEST CONTROL-ADMIN 09/18 PEST CONTROL-MAINT 09/18	SAMCO PEST SOLUTIONS		250.00	026055	
9/20/18	00155			ADMIN SPRINT 09/18 PLANT-WATER SPRINT 09/18 PLANT-WASTE SPRINT 09/18 PLANT-MAINT SPRINT 09/18 FIELD SPRINT 09/18 SPRINT 09/18 DUE SUNSHINE SPRINT 09/18 DUE CSID GF	SPRINT		1,421.55	026056	
9/20/18	01042			MANLIFT-RENTAL DEGAS	SUNBELT RENTALS		2,000.74	026057	
9/20/18	00782			LOCATES 8-2018 TICKETS	SUNSHINE STATE ONE CALL OF FLA.		211.19	026058	
9/20/18	01175			UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 09/12/18	UNIFIRST CORPORATION		200.13	026059	
9/20/18	01564			LEVY LOANS PER 09-20-2018	US DEPARTMENT OF EDUCATION		225.54	026060	
9/27/18	01085			PARTS-MAINT WELL 3 ELECTRICAL REPAIRS	A. TARLER, INC.		282.50	026061	
9/27/18	01135			TRAIN 3-TROUBLESHOOTING	ADS ENGINEERING, PLLC		660.00	026062	
9/27/18	01194			AC-010 EVAPORATOR COIL	AIR AMERICA AIR CONDITIONING, LLC		678.00	026063	
9/27/18	00005			COT-SOD HYPO 58% COT-SOD HYPO 42%	ALLIED UNIVERSAL CORP.		2,908.16	026064	
9/27/18	01354			GAP INS-PTREE 09/06/2018					

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/27/18	01089			GAP INS-W/H 09/06/2018 GAP INS-PTREE 09/20/2018 GAP INS-W/H 09/20/2018 GAP INS-BOARD 09/30/2018	AMERICAN PUBLIC LIFE INSURANCE		867.12	026065	
9/27/18	01403			PLANT PHONE WATER 09/2018	AT & T		68.93	026066	
9/27/18	01428			UNIT-106 SPARE KEYS UNIT-028 SPARE KEYS UNIT-118 SPARE KEYS	AUTO NATION FORD MARGATE		359.25	026067	
9/27/18	00889			NOZZLES TAXES ADMIN POOL-NEW PUMP TAX CREDIT	BLUE TARP FINANCIAL, INC. (NORTHERN		453.99	026068	
9/27/18	00609			BOLTS-TRAINS PARTS-HURRICANE SCREEN	BROWARD BOLT		61.29	026069	
9/27/18	01177			CHLORINATION ADS	CITY OF CORAL SPRINGS		788.50	026070	
9/27/18	01383			NEW AIR DRYER AIR DRYER INSTALL OIL & FILTER FREIGHT	COMP-AIR SERVICE CO.		3,066.25	026071	
9/27/18	01452			ANNUAL CERT-FUEL TANK	CYPRESS CONSTRUCTION GROUP, LLC		1,800.00	026072	
9/27/18	01612			LS 14 & 19-SENSOR INSTALL WELL 10-NEW FLOWMETER INJECTION WELL 1-CHECKED TRAIN 3-BYPASS VALVE	DELTA CONTROLS		3,867.00	026073	
9/27/18	00018			GENERATOR 24-FUEL PART	{DOBBS EQUIP, LLC} POWERPLAN		62.08	026074	
9/27/18	01233			SUPPLIES-BORE	FEI-POMPANO BEACH, FL WW # 125		259.00	026075	
9/27/18	00020			REPLACED MODULE-M13	FIRE & SECURITY SOLUTIONS, INC.		83.00	026076	
9/27/18	99999			LAB CHEMICALS	FISHER SCIENTIFIC COMPANY LLC.		150.23	026077	
9/27/18	00056			VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	026078	
				QUARTERLY MONT 8080970 QUARTERLY MONT 8080973 CBOD & TSS 8090012 LIQUID SLUDGE 8090032 CBOD & TSS 8090033 CBOD & TSS 8090034 CBOD & TSS 8090035 CBOD & TSS 8090137 CBOD & TSS 8090138 CBOD & TSS 8090140 CBOD & TSS 8090175					

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
				CBOD & TSS 8090138 CBOD & TSS 8090258 UCMR 4'S 8090281 MONITORING WELLS 8090322 MONTHLY BACTIS 8090433	FLORIDA SPECTRUM ENV. SERVICES, INC		5,590.20	026079	
9/27/18	01360			WA 129 WPT FLUORIDE-CSID	GLOBALTECH, INC.		13,050.00	026080	
9/27/18	01360			WA 140 DUAL ZONE WELL 4	GLOBALTECH, INC.		200,504.25	026081	
9/27/18	01360			WA 133 ARC FLASH STUDY	GLOBALTECH, INC.		902.50	026082	
9/27/18	01360			WA 146 GST REPAIR/IMPROVE	GLOBALTECH, INC.		1,350.00	026083	
9/27/18	01360			WA 135 20*DIW VALVE/FINAL	GLOBALTECH, INC.		21,023.03	026084	
9/27/18	01360			WA 136 DIW VALVE/FINAL	GLOBALTECH, INC.		9,260.59	026085	
9/27/18	01360			WA 131 DIESEL HSP 7 BYPAS	GLOBALTECH, INC.		9,072.00	026086	
9/27/18	01360			WA 132 CSID WELL 6 VFD	GLOBALTECH, INC.		40,043.73	026087	
9/27/18	01360			WA 141 WWTP PLANT D	GLOBALTECH, INC.		87,532.87	026088	
9/27/18	01360			WA 142 LS 13 & 17	GLOBALTECH, INC.		37,948.50	026089	
9/27/18	00950			PARTS-POOL	HARBOR FREIGHT TOOLS		83.44	026090	
9/27/18	01535			AMMONIA HYDROFLUOSILICIC ACID FLOURIDE	HAWKINS, INC.		1,498.75	026091	
9/27/18	00346			PARKSON PRESS-PARTS	INDUSTRIAL HOSE & HYDRAULICS, INC.		23.31	026092	
9/27/18	01605			MANAGEMENT FEE 09/18 COPIES 09/18 POSTAGE 09/18	INFRAMARK, LLC		6,995.72	026093	
9/27/18	01486			DIESEL/UNLEADED GAS	LANK OIL COMPANY		3,986.61	026094	
9/27/18	01471			SATELLITE PHONE-TEST	NETWORK INNOVATIONS US, INC.		12.41	026095	
9/27/18	00683			GEN SVC AGREEMENT QTY 2 GEN SVC AGREEMENT QTY 3 GEN SVC AGREEMENT QTY 8	OK GENERATORS		1,835.00	026096	
9/27/18	00045			UNIT-042 BATTERY UNIT-042 CORE CREDIT GENERATOR 4-SUPPLIES UNIT-141 BATTERY UNIT-141 CORE CREDIT	PEP BOYS		150.94	026097	
9/27/18	00351			HIP WADERS SAFETY SUPPLIES	RITZ SAFETY EQUIPMENT, LLC		102.25	026098	

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*** CHECK DATES 09/01/2018 - 09/30/2018 *** CSID - WATER & SEWER FUND
BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/27/18	00053				GENERATOR 4 MUFFLER-PAINT SHERWIN-WILLIAMS			271.84	026099
9/27/18	01175				UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 09/19/18	UNIFIRST CORPORATION		200.13	026100
9/27/18	01498				AIR COMPRESSOR-RENTAL BACKHOE-REPAIRS AIR COMPRESSOR-RENTAL	USA EQUIPMENT SOLUTIONS		4,238.45	026101
9/27/18	00441				LAB CHEMICALS FREIGHT	USA BLUEBOOK		312.56	026102
9/27/18	01465				PARTS-NEW MONITORING WELL	WORLD ELECTRIC SUPPLY, INC.		14.57	026103
							TOTAL FOR BANK H	1,376,622.07	
							TOTAL FOR REGISTER	1,376,622.07	

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Sixth Order of Business

From: [Cathy Green](#)
To: glen.ghce@gmail.com
Cc: [Cassel, Kenneth](#); [Paul Goodman](#)
Subject: RE: Atlantic Crossing Variance.
Date: Thursday, October 4, 2018 3:28:16 PM

Glen,

Thank you again for your email. In response:

1. We do not have any capabilities of removing downed trees on our own. We would have to hire a third party.
2. Yes.
3. Yes, we will agree to maintain the landscaping as required by municipal code and reimburse the district for any maintenance and removal costs incurred.

We will agree to all the items #1-9 except that you are saying "in perpetuity" and I am not sure how that differs from the municipal code. We will agree to language that says we will follow the rules and regulations of the municipal code.

Please let me know if you would like to discuss anything further.

Cathy

From: glen.ghce@gmail.com [mailto:glen.ghce@gmail.com]
Sent: Wednesday, October 03, 2018 5:42 PM
To: 'Cathy Green' <cgreen@allied-dp.com>
Cc: 'Cassel, Kenneth' <Ken.Cassel@inframark.com>
Subject: Atlantic Crossing Variance.

Cathy:

I am preparing the recommendation for the variance. Please confirm or indicate the following:

1. What are the entity's capabilities to remove downed trees on their own?
2. Does the owner have the capability to maintain and ensure the health of the remaining landscaping?
3. Does the owner agree to maintain the landscaping remaining with the right of way in perpetuity and reimburse the District for any maintenance and removal costs incurred by the District?

If the variance is granted Atlantic Crossings will need to

1. Remove all trees further than 6 ft from the wall (I believe this is limited to 2 or 3 palms)
2. Prune (by a certified arborist) the trees, providing clearance (exact dimensions to be

determined and provided) for District operations, and maintain these trees in perpetuity.

3. Agree not to plant on the west side of the wall.
4. Keep the right of way mowed.
5. Remove and mitigate for any dead, diseased or damaged trees.
6. Agree not to excavate deeper than 6 inches or stump grind in the canal right of way without the prior permission of the District.
7. Agree to allow CSID access to the canal from Atlantic Crossings in the event access along the canal is not possible.
8. Agree to enter into a hold harmless agreement with the District
9. Agrees to reimburse the District for the cost of any pruning or removal of trees within the right of way if required.

Kindly respond to the above by the close of business on Friday. We are attempting to get this item on the agenda for the October 15 meeting.

Regards,

Glen A. Hanks, P.E.

Glen Hanks Consulting Engineers, Inc.
7522 Wiles Road, Suite 203 B
Coral Springs, FL 33067

954-752-8860

October 2, 2018

Ken Cassel, Manager
Coral Springs Improvement District
10300 NW 11th Manor
Coral Springs, FL 33071

RE: Atlantic Crossings Variance Application
Cost Recovery / Var. No. 2018-5
750 N. University Drive

Summary

The owner of Atlantic Crossings (Home Depot, Whole Foods, Steinmart, etc), Atlantic Crossings, ADP, LLC, submitted an application to modify conditions of a storm water management permit 2014-4 affecting SteinMart. Permit 2014-4 required that all vegetation other than grass and groundcover be removed from District right of way adjacent to the project at the owner's costs. The condition was listed in the permit and work commenced. This condition of approval requires the removal of approximately 20 trees and a handful of palms that are located in the District's right of way. The owner/applicant is requesting modification of the condition to allow the existing trees to remain.

Background

Atlantic Crossings is a larger shopping center counting among its tenants, Sam's Club and Home Depot. The parcel which was built in the early 1990's is located on the NW corner of University Drive and Atlantic Boulevard. The rear of the shopping center abuts the L-105 Canal. Across the canal from the shopping center are two multifamily residential projects.

City code requires an incompatibility buffer between parcels with different uses. According to the City Forrester, trees are required every 40 ft. The size of the existing trees suggests planting consistent with the construction of the plaza. There does not appear to be any record of the District authorizing planting within the right of way.

Requirements

The Permit Criteria Manual and the permit for this site, #2014-5, require the removal of all vegetation other than grass and groundcover from District right of ways adjacent to the project.

This would mandate the removal of 2 sabal palms and 17 green buttonwoods from District property.

Variance Requested

The applicant is requesting a variance from District criteria and Special Condition #3 from Permit 2014-4, allowing the 17 existing green buttonwood trees and the existing sabal palms to remain where removal of all vegetation except for grass and ground cover is required.

Evaluation of Variance

The applicant provided responses to 6 general and 8 topics specific to landscape within District Right of way. The applicant demonstrated:

General Variance Criteria:

1. The owner/developer would encounter difficulties complying with the criteria. In order to remove the trees, the applicant must also secure a permit from the City for the removal of the 17 trees. The City's tree mitigation requirements specify an inch for inch replacement of canopy trees. Required mitigation for the 17 trees and two palms would involve the installation of trees with a combined caliper in excess of 475 inches. As the minimum qualifying tree is 3" in diameter, 158 trees would need to be installed at Atlantic Crossings. As a developed site, there is simply insufficient space on this site.
2. Literal implementation of the requirement for removal of existing trees from the right of way would deprive the adjacent owners of the partial landscape buffer provided between the commercial and residential uses.
3. Relaxation of criteria would not interfere or injure the rights of others. The public (residences to the west of the L106 canal) benefit from the continued presence of the landscape buffer, even though it has been degraded due to acts of nature (Wilma and Irma).
4. Relaxation of the requirement to remove all trees from adjacent canal right of way does not interfere with the rights of others or the ability of the District to utilize District property provided Atlantic Crossings and successors:
 - a. Remove all trees and palms with trunks located more than 6 ft from the face of the existing wall.
 - b. Initially prune and prune using a certified arborist, at intervals not to exceed every 2 years, the 17 Green Buttonwoods located adjacent to the wall, providing the clearance depicted in the attached exhibit.
 - c. Agree not to plant and to promptly remove any new or replacement trees, palms or shrubs on the west side of the wall. All new plantings must occur on the east side of the wall.

- d. Undertake no activity on the west side of the wall that involves excavations greater than 6 inches deep (This includes stump grinding or removal of roots).
 - e. Provide to the District supplemental access in the event access along the canal is not available or sufficient.
5. The hardship for which relief is being sought is not self-imposed or illegal. The trees that are the subject of this variance appear to date from the time the site was initially developed in the late 1980's or early 90's, when the shopping center was owned by a different entity.
 6. No hardships are being imposed on the public or District. Additional costs or hardships are not imposed on the District provided the applicant, owner and successors comply with the conditions of approval.

Criteria Specific to Landscaping with Canal Right of Way.

1. Is appropriate access provided? ***With appropriate trimming of the trees, District access to the canal can be provided. Furthermore, as a condition of approval supplemental access through Atlantic Crossing will be provided in the event access along the canal is not adequate.***
2. What species are involved? ***The trees which are the subject of this variance are a native species, Green Buttonwood. This species of tree has exhibited good resistance to wind damage.***
3. In what condition are the trees? ***The trees that are the subject of this variance have condition issues that can be reduced or improved by appropriate pruning and care.***
4. What conditions prohibit the relocation of these trees elsewhere on the property? What is the estimated cost of mitigating these trees? ***District staff and this office recommend against relocation of these trees as they are located in close proximity to a large diameter force main. Relocation increases the risk of damage to this critical infrastructure. The City's tree protection ordinance requires caliper inch replacement. The 17 trees subject to this variance have a combined caliper in excess of 475 inches. To satisfy the caliper inch replacement between 120 and 160 trees would be required to be planted on an existing, fully developed and landscaped parcel. Tree removal and replacement costs could run into the six figures.***
5. Are the trees part of a larger tree community? ***The trees represent the remnants of a landscape buffer installed in the 1980's or 90's.***
6. What condition is the canal bank. ***The canal bank is in good condition. Staff indicated that when the trees are pruned they can drive along the right of way. Based on this information additional photos or cross sections were deemed not necessary.***

Atlantic Crossing
Variance Evaluation and Recommendation
October 2, 2018
Page 4

7. What are the soil conditions? Are they susceptible to erosion? Conducive to the long-term health of the landscaping? ***The bank does not appear to be susceptible to erosion. The trees are approximately 30 years old and well established. There is no indication that the soils present will not support the continued growth of these trees.***
8. What are the entity's capabilities to remove downed trees on their own? Does the owner have the capability to maintain and ensure the health of the remaining landscaping? Does the owner agree to maintain the landscaping remaining with the right of way in perpetuity and reimburse the District for any maintenance and removal costs incurred by the District? ***According to the attached email, the applicant would need to contract with a third party for the removal of downed trees. The applicant also agrees to maintain the landscaping as required by municipal code and reimburse the District for any maintenance and removal costs.***

Recommendation

The variance request meets the criteria for waiving District Criteria. This office reviewed the application, supporting documents and conducted a site visit to assess conditions. The District's right of way is accessible to District equipment provided the trees are pruned. The subject of the variance, 17 green buttonwood trees, were originally part of a landscape buffer planted 30 years ago and present minimal risk of damage to the District's sewage force main which is also located in the District's right of way.

By granting this variance, the responsibility to: prune and maintain the trees; maintain the canal bank / right of way; remove, replace or mitigate diseased, damaged or dead trees is shifted to the applicant, the owner of Atlantic Crossings. Furthermore, in exchange for granting this variance the owner of Atlantic Crossings agrees to enter into a hold harmless agreement with the District; reimburse the District for the cost of any pruning or removal of trees; and provide the District with access to the canal in the event access along the right of way is not possible.

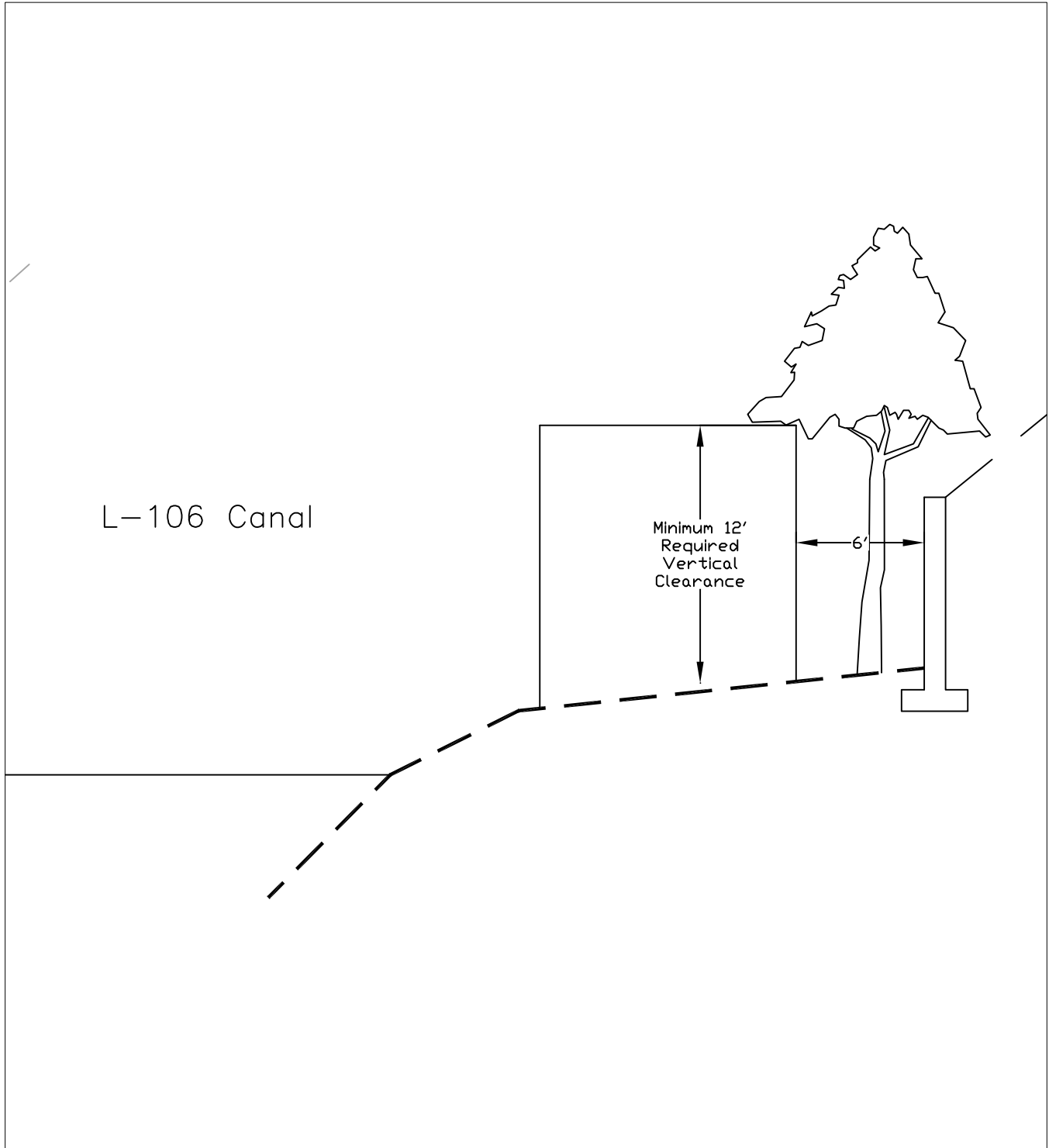
We recommend the board grant this variance subject to the attached conditions.

Respectfully,

Glen A. Hanks, P.E.

Conditions of Approval

1. All trees further than 6 ft. from the wall shall be removed at the applicant's cost.
2. Applicant shall prune remaining trees on a regular basis using a certified arborist, ensuring the clearances depicted on the attached exhibit are maintained.
3. Future plantings on the west side of the wall are prohibited.
4. Applicant is responsible for maintaining the canal bank, keeping grass shorter than 6" high.
5. Applicant shall remove and mitigate for any dead, diseased, or damaged trees.
6. Applicant shall promptly clear or remove downed or broken limbs and any debris within the canal right of way.
7. Excavations in excess of 6 inches are prohibited on the west side of the wall. This includes excavations, root pruning, stump grind, etc.
8. Applicant agrees to provide the District with supplemental access across Atlantic Crossings in the event access along the canal is not available or sufficient.
9. The owner agrees to hold the District harmless from damages associated with the trees remaining in the right of way by executing a hold harmless agreement in a form acceptable to CSID's attorney.
10. Applicant shall reimburse the District for
 - a. any repairs to District facilities caused by components covered in this variance
 - b. the cost of any pruning or removal of trees from within the right of way if required.
11. Permit through the City the removal of any trees and provide the required tree mitigation.



scale: NTS

ZHANKS
consulting
engineers, inc.

7522 wiles rd., ste 203-B
coral springs, fl 33067
phone: 954-752-8860
fax: 954-752-8869
EB#26034

Atlantic Crossings - Variance
Min. Required Clearance

Seventh Order of Business

7A

WORK AUTHORIZATION

CSID WA No. 148

Globaltech No. 151103

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to Canal Bank Restoration at 3 FEMA Sites, hereinafter referred to as the "Specific Project".

Section 1 – Terms

The FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

Section 2 – Scope of Work

The FIRM will provide the following services in accordance with Section 1 and 2 of the AGREEMENT.

Background

In September 2017, Hurricane Irma impacted South Florida with large quantities of rain and high velocity winds. The effects of the storm felled trees within much of OWNER's service area causing trees to fall along the OWNER's canal banks and within the canals themselves.

OWNER contracted directly with Phillips & Jordan to remove and dispose of the trees which fell within the canals. Their scope of work and capabilities, however, did not permit the restoration of the right-of-way damaged by the uprooted trees.

This Work Authorization includes remediation of OWNER's right-of-way in areas damaged by fallen trees. The trees have subsequently been removed, however, gouges and stumps have been left behind in several areas rendering the locations unmaintainable and potentially hazardous.

Specific work items included in this work authorization will include canal bank restoration, stump grinding, grading, filling, leveling and sodding areas impacted by falling trees. Three separate sites will be addressed under this work authorization. Specific activities for each location are described below:

Task 1 – Engineering

Task 1.1 – Site Assessment

FIRM will attend up two (two) site inspections with OWNER to obtain available data and to visually inspect sites with bank damage. FIRM will collect photographs and develop a remediation goal at each of the sites to return the right-of-way to pre-storm conditions. The plan will be goal oriented in nature and will not consist of plans or drawings. The results of the site inspections have been incorporated into this work authorization and are the basis of this proposal.

Task 1.2 – Project Management and Construction Services

1. Prepare construction schedule.
2. Conduct Kick-Off meeting with the OWNER to review the project approach and schedule.
3. Coordinate with the OWNER and adjacent, impacted property owners as to the extent of work and duration.

4. Collect pre-construction video and photographs of the construction areas and the adjacent properties.
5. Conduct weekly meetings with OWNER to provide updates on project progress.
6. Attend monthly Board Meetings to provide project updates.
7. Oversee construction activities enforcing the conditions of the remediation goals.
8. Review elevations and limits of construction establishing the finished base, grade and top of slope.
9. Conduct Substantial Completion inspection and meetings at the completion at the three properties. Develop punch-list items in association with OWNER for Subcontractor to address prior to Final Completion at each site.
10. Conduct Final Completion inspection meeting and site walk through with OWNER and Subcontractor at each of the three properties.
11. Collect post-construction photographs and video of each of the sites following Final Completion inspection.
12. Review and comment / approve Subcontractor's pay request prior to submittal OWNER.

Task 2 – Site Restoration

Remediation activities are described and identified at the following three (3) locations:

Site 1 – 1233 Spring Circle Drive – This location experienced significant damage to the canal bank following the felling of a large tree. At this site, vegetation will need to be removed to access the canal bank. A double shore sox geotechnical membrane will be installed along approximately 40 feet of canal bank. The shore sox will permit the geometry of the canal bank to be recreated without regrading the adjacent properties. A 4' x 4' root

mass from a White Bird of Paradise will be ground out to access the canal bank. Following restoration, an area approximately 10' x 40' will be re-sodded.

Site 3 – 824 NW 110th Lane – At this site, 7 large stumps have been left extending above ground surface. In addition, the ground surrounding the stumps is uneven and cannot be maintained by the homeowner. For this site, the stumps will be ground to within 2 feet of land surface, approximately 3 cubic yards of fill dirt will be applied to level the ground, and an area approximately 30' x 15' will be re-sodded.

Site 26 – 11808 NW 2nd Street – At this site, several large Ficus trees fell resulting in damage to the canal bank / water interface as well as a private chain link fence (4-foot high). For this site, a large Ficus tree will be removed that is located within the right-of-way and leaning towards the canal. In addition, 120 feet of Shore Sox will be installed to create a smooth transition from the canal bank to the water. The shore sox will be filled with imported material hydraulically placed by equipment located on the street (in front of the home owner's property). An area approximately 120' x 20' will be filled, graded, and re-sodded and the owner's fence (damaged from the falling trees) will be replaced. In addition, approximately 120 of 4-foot high chain link fence will be replaced.

Additional Construction Activities:

1. Roadway will be kept clean of construction materials.
2. Following completion of construction, the roadway will be cleaned and any staging areas restored to original condition.
3. For Site 26, a fence permit will be obtained from the City of Coral Springs. A subcontractor will install a new fence in the existing fences' original location.
4. The existing fence will be removed and disposed.

Assumptions

Assumptions for the project are as follows:

- Drawing or designs will not be prepared for the restoration activities. To the extent possible, the right-of-way will be restored to its original condition.
- Data gathering will only include visual observation. Site surveys will not be conducted to facilitate this work. Should a survey be requested to confirm the right-of-way line for Site 26, FIRM will access the project allowance.
- Record drawings will not be prepared for the completed restoration activities.
- Permits will not be required for restoration activities as the right-of-way is owned by the permitting authority (CSID).
- When possible, work areas will be accessed from public property or from OWNER's right-of-way. If not possible, FIRM will secure access from adjacent property owners for access and transport of restoration equipment and materials.
- In locations where bank restoration will occur, FIRM will coordinate with Sunshine One Call to identify buried utilities.
- An allowance of \$5,000 is included with this project. Allowance is only to be accessed with OWNER's written approval. Unused portion of allowance to be credited back to OWNER. Allowance is in place for use at the OWNER's discretion for additional work or for unforeseen conditions.
- A permitting allowance of \$500 has been provided to obtain fence permits for one chain link fence at Site 26.
- Working hours will be Monday through Friday from approximately 8:00 AM until 6:00 PM.
- Work will begin following the completion of WA-143 (Site 12) previously approved by CSID.

- A 6-week construction duration, including mobilization and demobilization is assumed.

Section 3 – Location

The services to be performed by the FIRM shall be at the following 10 locations:

- Site 1 – 1233 Spring Circle Drive
- Site 3 – 824 NW 110th Lane
- Site 26 – 11808 NW 2nd Street

Section 4 – Deliverables

The FIRM will provide the following Deliverables to OWNER:

- Restored canal banks and rights-of-ways as described in Task 2 at 3 locations.
- Lien releases from all subcontractors

Section 5 – Time of Performance

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed from NTP
Notice to Proceed (NTP)	0 Days
Mobilization	4 weeks
Substantial completion	8 weeks
Final Completion	12 weeks

Section 6 – Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida's Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.

2. Total job price: **\$88,123**. Price includes bonding and a construction allowance of \$5,000.00.
3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted based on final detail design and alternative selections or omissions. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
5. A Budget Summary for the above LS is provided in Attachment A.

Section 7 – Application for Progress Payment

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value

of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.

4. When the OWNER determines the Work to be Substantially Complete, the OWNER may reduce the retainage to five percent (5%) of the dollar value of all Work satisfactorily completed to date, provided that the FIRM is making satisfactory progress toward Final Completion of the Work, that in the opinion of both the Engineer and the OWNER there is no specific cause for a greater retainage, and the FIRM obtains the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion or the Engineer's discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.
5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:

- a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
 - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
 - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
 - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).
7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
 8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
 9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no

later than the time of Final Payment free and clear of all liens or other encumbrances.

10. The Engineer shall, within ten (10) days after receipt of each Application for Progress Payment, either indicate in writing a recommendation of payment and present the Application to the OWNER, or return the Application to the FIRM indicating in writing the Engineer's reasons for refusing to recommend payment. In the latter case, the FIRM may make the necessary corrections and resubmit the Application. Twenty (20) days after presentation of the application for progress payment to the OWNER with the Engineer's recommendation, the amount approved will (subject to the provisions of the following Paragraph) become due and when due will be paid by the OWNER to the FIRM.

In the event any dispute with respect to any payment or pay request cannot be resolved between the Contractor and Owner's project staff, Contractor may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager, shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.

11. The OWNER may refuse to make payment of the full amount recommended by the Engineer because claims have been made against the OWNER on account of the FIRM's performance of the Work, or because Liens have been filed in connection with the Work, or there are other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the FIRM written notice within twenty (20) business days after the date on which the invoice is stamped

as received (with a copy to the Engineer) which specifies the invoice deficiency and any action necessary to make the invoice complete and proper.

Section 8 – Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

8.1 The OWNER hereby designates Shawn Frankenhauser as the OWNER's representative.

8.2 In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:

- Provide copies of existing drawings and equipment cut sheets if requested by FIRM

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Rick Olson as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of thirteen (13) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Dr. Marty Shank
Printed Name of President

Date
Approved as to form and legality

District Counsel

State of Florida
County of Palm Beach
The foregoing instrument was
acknowledged before me on this

ENGINEER
Globaltech, Inc.
Company

____ day of _____, 2018 by

Signature

who is personally known to me OR
produced _____
as identification.

Troy Lyn, P.E., Vice President
Name and Title (typed or printed)

Signature of Notary

October 15, 2018
Date

Attachment A

Budget Summary



Takeoff Worksheet

10/02/18

Coral Springs Improvement Dist
151103 CSID FEMEA Site Restoration

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
Job: 151103 CSID FEMEA Site Restoration					
	Bid Item: 2	Site Work			
		Site Restoration			
		Site 1	LOT	1.00	14,638.40
		Site 3	LOT	1.00	11,254.88
		Site 26A	LOT	1.00	37,546.52
		Chain Link Fence (Site 26)	LOT	1.00	7,123.20
				Bid Item Totals:	70,563.00
	Bid Item: 100	Engineering & Professional Services			
		Engineering & Professional Services	LOT	1.00	12,560.00
				Bid Item Totals:	12,560.00
	Bid Item: 101	Allowance			
		Allowance	LOT	1.00	5,000.00
				Bid Item Totals:	5,000.00
				Grand Totals:	88,123.00



Takeoff Worksheet

10/02/18

Coral Springs Improvement Dist
151103 CSID FEMEA Site Restoration

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
Job: 151103 CSID FEMEA Site Restoration					
Bid Item: 2 Site Work					
		Site Restoration			
		Site 1	LOT	1.00	14,638.40
		Site 3	LOT	1.00	11,254.88
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				Bid Item Totals:	70,563.00
Bid Item: 100 Engineering & Professional Services					
		Engineering & Professional Services	LOT	1.00	12,560.00
				Bid Item Totals:	12,560.00
Bid Item: 101 Allowance					
		Allowance	LOT	1.00	5,000.00
				Bid Item Totals:	5,000.00
				Grand Totals:	88,123.00



Takeoff Worksheet

10/02/18

Coral Springs Improvement Dist
151103 CSID FEMEA Site Restoration

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
Job: 151103 CSID FEMEA Site Restoration					
	Bid Item: 2	Site Work			
		Site Restoration			
		Site 1	LOT	1.00	14,638.40
		Site 3	LOT	1.00	11,254.88
		Site 26A	LOT	1.00	37,546.52
		Chain Link Fence (Site 26)	LOT	1.00	7,123.20
				Bid Item Totals:	70,563.00
	Bid Item: 100	Engineering & Professional Services			
		Engineering & Professional Services	LOT	1.00	12,560.00
				Bid Item Totals:	12,560.00
	Bid Item: 101	Allowance			
		Allowance	LOT	1.00	5,000.00
				Bid Item Totals:	5,000.00
				Grand Totals:	88,123.00

7B

WORK AUTHORIZATION 149No. GT-151107

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization, executed this ____ day of _____ 2018, authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to High Service Pump Building Valve Replacement, hereinafter referred to as the "Specific Project".

Section 1 – Terms

The FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

Section 2 – Scope of Work

The FIRM will provide the following services in accordance with Sections 1 and 2 of the AGREEMENT:

During the course of normal plant operation, it has become apparent that the buried valves used to isolate portions of the finished water distribution system no longer operate properly. As a result, plant operators cannot isolate portions of the system for normal maintenance activities and cannot isolate the plant during potential emergency situations. This Work Authorization will replace 5 buried valves and cap & plug two 16-inch pipes so that staff will have operational control of the distribution facility.

This scope of work generally consists of the following tasks:

- Provide and replace two (2) 24-inch buried butterfly valves.
- Provide one (1) and replace two (2) – 16-inch buried butterfly valves (one valve will be provided by OWNER)
- Provide and replace one (1) 6-inch buried butterfly valve.
- Cap and restrain two (2) 16-inch buried ductile iron pipes (no longer in use)

Task 1 – Project Coordination/Review

The FIRM will meet and coordinate with the OWNER via a site visit to collect dimensions of related equipment and site layout and discuss timing and coordination of work.

Task 2 – Engineering and Project Management

FIRM shall perform the following:

1. Site visits to determine equipment needed and logistics for improvements and inspection of OWNER provided equipment.
2. Prepare submittals for the replacement butterfly valves.
3. Coordinate material and equipment purchases
4. Schedule and conduct meetings, inspections, and testing with OWNER's staff, as needed.

Task 3 – Construction of Improvements

The following work is proposed for the construction of this project:

Exploratory Excavation

- Excavate area around buried valves to confirm valve sizes and materials necessary for replacement.
- Excavations may be left open between time that exploratory excavation is conducted and when actual construction work is

performed. If the excavations are left open, security screening will be erected to isolate the areas.

- Following exploratory excavations, valves will be selected, reviewed with OWNER and purchased.

Phase I - 24-inch Valve Replacement

- Coordinate work with OWNER and assist with isolating valves and plant operation.
- Install line-stops in 16-inch and 24-inch finished water distribution lines to isolate valves.
- Install new 24-inch butterfly valves.
- Cut and restrain both ends of two 16-inch lateral lines.
- Remove line-stops and perform visual inspection for leaks.
- Backfill and restore ground around work.

Phase II – 16- and 6-inch Valve Replacement

- Coordinate work with OWNER and assist with isolating valves.
- Coordinate partial plant shut-down. Close isolation valves to isolate impacted valves.
- Sequentially replace 16-inch, 16-inch and 6-inch butterfly valves.
- Open isolation valves and conduct visual inspection for leaks.
- Backfill and restore ground around work

Assumptions

Assumptions for the project are as follows:

1. No permitting will be required.
2. A maintenance of traffic (MOT) plan will not be required.

3. Dewatering will not be required during excavation and valve replacement activities.
4. Phase I activities will be conducted using two construction crews and should be completed within one day.
5. Neither design nor record drawings will be prepared.
6. O&M Manuals will be prepared for the replacement valves.
7. Debris generated during the replacement of the valves will be disposed of by OWNER.
8. Sod above vaults and valve replacement locations will be provided and installed by others.
9. An allowance of \$2,500 is included to cover additional work if needed. The allowance will only be accessed with prior written authorization by OWNER.

Section 3 – Location

The services to be performed by the FIRM shall be on the following site or sites:

North side of High Service Pump Building

Section 4 – Deliverables

The FIRM will provide the following Deliverables to OWNER:

- New valves as described in Section 2.
- Manufacturer's data sheets for new equipment.

Section 5 - Time of Performance

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Subtask Completion
Notice to Proceed (NTP)	0 Days
Exploratory Excavations	3 weeks following NTP
Procurement	12 weeks following NTP
Construction	16 weeks following NTP
Closeout	20 weeks following NTP

Section 6 - Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida's Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$129,747** (Construction cost + allowance). The Base Price includes and allowance of \$2,500.
3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a Lump Sum Price (LSP). The LSP is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted downward based on final detail design and alternative selections or omissions. The LSP shall not be greater than the stated amount unless there is an approved increase in the scope of services. The final stipulated sum (adjusted LSP) submitted herein shall be an amount to be billed on the basis of "percent complete" and stored materials turned over to the OWNER.
5. A Budget Summary for the above lump sum fee is provided in **Attachment A.**

Section 7 – Application for Progress Payment

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the

date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.

2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.
4. When the OWNER determines the Work to be Substantially Complete, the OWNER may reduce the retainage to five percent (5%) of the dollar value of all Work satisfactorily completed to date, provided that the FIRM is making satisfactory progress toward Final Completion of the Work, that in the opinion of the OWNER there is no specific cause for a greater retainage, and the FIRM obtains the written consent of the Surety Companies furnishing the required Public Construction Bond on consent

forms provided by the OWNER. The OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.

5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:
 - a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
 - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
 - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
 - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).
7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the

- Contract Drawings, the Technical Specifications, and any approved changes thereto.
8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
 9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
 10. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.

Section 8 – Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM and its Subcontractors shall provide all of the labor and equipment necessary to perform the job or

services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

8.1 The OWNER hereby designates Joe Stephens as the OWNER's representative.

8.2 In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:

- Provide access to potable water

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Rick Olson, P.E. as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of eleven (11) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

(SEAL)

CORAL SPRINGS IMPROVEMENT DISTRICT

ATTEST:

President

Printed name of Witness

Printed name

Date

Approved as to form and legality

Printed name of Witness

District Counsel

Printed name of Witness

State of Florida
County of Palm Beach

ENGINEER

Globaltech Inc.
Company

The foregoing instrument was acknowledged before me on this

___ day of _____, 2018 by

Signature

who is personally known to me OR produced _____ as identification.

Troy L. Lyn, Vice President

Name and title (typed or printed)

Signature of Notary

October 15, 2018
Date

Attachment A

Budget Summary



Takeoff Worksheet

10/03/18

Coral Springs Improvement Dist
151107 CSID HSP Valve Replacement

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
Job: 151107 CSID HSP Valve Replacement					
	Bid Item: 1	General Conditions			
		General Conditions	LOT	1.00	8,218.64
				Bid Item Totals:	8,218.64
	Bid Item: 2	Site Work			
		MOB/DEMOB	LOT	1.00	2,875.00
		Site Restoration Fill	LOT	1.00	1,828.50
		Punchlist	CR-D	1.00	1,515.08
				Bid Item Totals:	6,218.58
	Bid Item: 25	Allowance			
		Allowance	LOT	1.00	2,500.00
				Bid Item Totals:	2,500.00
	Bid Item: 40	Process Connections			
		Valve Replacement			
		MJ Valves(2 each 24" ,1ea16",1 ea 6" BFV)	LOT	1.00	18,285.00
		Flange Kits & Misc Materials	LOT	1.00	6,095.00
		Excav.&Backfill To Verify Existing Pipe OD	CR-D	2.00	3,030.15
		Excavation & Preparation For Shut Down Work	CR-D	3.00	4,545.23
		Sheeting	LOT	1.00	9,752.00
		Phase A			
		Replace 2 Ea 24" MJ BFV			
		Line Stops Installation (2 Ea 16" &1 Ea 24")	LOT	1.00	36,344.00

Takeoff Worksheet

10/03/18

Continued...

Assembly#	Part# Description	Unit	Quantity	Ext. Price
	Valve Replacement (2-3 Crews During Shutdown)	CR-D	3.00	4,545.23
	Cut & Cap Exist. 16" DI Lines	CR-D	1.00	1,515.08
	Backfill & Compaction	CR-D	1.00	1,515.08
	Phase B			
	Replace 2 Ea 16" MJ BFV & 1 Ea 6" MJ BFV (1 Ea 16" BFV will be provided by CSID)			
	Excavation & Preparation For Shut Down Work	CR-D	2.00	3,030.15
	Valve Replacement (2 Crews During Shutdown)	CR-D	2.00	3,030.15
	Backfill & Compaction	CR-D	0.50	757.54
			Bid Item Totals:	92,444.61
Bid Item:	41 Material Processing & Handling Equip			
	Backhoe	MO	1.00	2,925.60
	Fork Lift	MO	1.00	5,912.15
	Trash Pump	MO	1.00	2,072.30
	Compactor 5000-7000LB	MO	1.00	1,158.05
	Misc Tools & Equipment	LOT	1.00	1,219.24
	Safety Equipment	LOT	1.00	304.75
	Safety	HR	6.00	554.08
	Equipment Fuel	GAL	75.00	365.70
	Pick UP & Delivery Charges	EA	2.00	853.30
			Bid Item Totals:	15,365.17
Bid Item:	100 Engineering			
	Engineering SDC	LOT	1.00	5,000.00
			Bid Item Totals:	5,000.00
			Grand Totals:	129,747.00

7C.

WORK AUTHORIZATION 150

NO. GT-151108

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization, executed this _____ day of _____ 2018, authorizes the FIRM to provide services under the terms and conditions set forth herein and, in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to Membrane Element Replacement for RO Plant, hereinafter referred to as the "Specific Project".

Section 1 - Terms

The FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

Section 2 - Scope of Work

The existing membrane elements in the three reverse osmosis treatment skids need replacing. The 1,050 membrane elements have been in use for seven years and have reached their end of life as the water quality from the membranes is starting to degrade. The FIRM is assisting the OWNER with the selection of a new membrane model as the existing Toray TMG 20-430 membranes are no longer in production. The OWNER will direct purchase the membrane and the FIRM will install the membrane elements and modify the end caps as required.

Task 1 - Project Coordination/Project Management

This task includes project management and professional services required to complete the project. The FIRM will meet and coordinate with the OWNER to facilitate and install the replacement membrane elements.

Task 2 - Engineering

Upon staff request, the FIRM prepared a membrane selection criterion that was sent out to three membrane manufacturers: Dow Filmtech, Hydranautics/Nitto Denco, and Toray. After reviewing the information received from the membrane manufacturers, the Toray TMG 20D-440 membrane was selected as the replacement membrane based on element cost, water quality, and delivery time by the FIRM and OWNER.

The FIRM will assist the OWNER with documents to direct purchase 1,052 (1,050 + 2 spares) of the selected membrane elements from Toray. The FIRM shall take responsibility of the membrane element ordering, shipping, and installation.

The FIRM shall review submittal information on the membrane. The FIRM shall also provide startup assistance for each train after the membranes have been replaced.

Task 3 - Construction of Improvements

Membranes elements shall be replaced in one skid at a time so that the remaining two skids can provide water for the plant. Firm shall coordinate deliveries with manufacturer and storage with OWNER. The replacement of membrane in each skid shall consist of the following:

1. Removal and disposal of all 350 membrane elements in each skid.
2. Cleaning each membrane vessel of particulate matter by swabbing with citric acid and rinsing with chlorine free water provided by plant. OWNER shall provide the citric acid.
3. Installation of 350 membranes elements in each skid. Glycerin and gasket lube shall be furnished as necessary for the installation. Each vessel shall be shimmed and the serial number recorded for each installed membrane element in the corresponding vessel.

4. Replacement of all membrane endcap adapters to change permeate tubes from 1.5-inch to 1.125-inch connector. Replacement of vessel head assembly, spiral retaining rings, gaskets, and seals as required. The following parts will be furnished by the FIRM for the installation. Unused parts shall be turned over to the OWNER at the end of the project.
 - a. Five (5) head assemblies
 - b. Twenty (20) spiral retaining rings
 - c. Three hundred and five (305) head seals
 - d. Three hundred and five (305) endcap to 1.125" membrane connection
 - e. Twenty (20) adapter seals (2 packs of 10)
 - f. Twenty (20) PWT seals (1 pack of 20)
 - g. Two (2) thrust cones
 - h. One hundred and fifty (150) shim spacers.
5. Once membrane skid has been reassembled, firm will assist OWNER in addressing any potential leaks associated with the membrane element replacement.

Assumptions

Assumptions for the project are as follows:

- FIRM is not preparing permit applications. Building permits are not required for work as this is considered maintenance on existing equipment. FDEP has confirmed that this is considered and maintenance item that does not require a permit.
- A \$5,000 construction allowance is included in this work authorization. The allowance will only be accessed under the OWNER's authority. Any unused allowance will be returned to OWNER at the end of the project.

Section 3 - Location

The services to be performed by the FIRM shall be on the following site or sites:

Water Treatment Plant

Section 4 - Project Reference

The OWNER desired services to be performed by the FIRM shall be referred to as the Membrane Element Replacement for RO Plant project.

Section 5 - Deliverables

The FIRM will provide the following Deliverables to OWNER:

- Supplemental purchase order documents for membrane elements
- Completed improvements.

Section 6 - Time of Performance

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Subtask Completion
Notice to Proceed (NTP)	0 Days
Procure Ancillary Materials	10 Days following issuance NTP
Mobilization to Site	15 Days following Membrane Element Delivery
Conduct Improvements	45 Days following Membrane Element Delivery

Section 7 - Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida's Prompt Payment Act Florida Statute 218.70 -79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$168,999**. Price includes an allowance of \$5,000. Breakdown of cost is provided in table below and Attachment A.
3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a Guaranteed Maximum Price (GMP). The GMP is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted downward based on final detail design and alternative selections or omissions. The GMP shall not be greater than the stated amount unless there is an approved increase in the scope of services. The final stipulated sum (adjusted GMP) submitted herein shall be an amount to be billed on the basis of "percent complete" and

stored materials turned over to the OWNER.

5. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
6. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
7. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.
8. When the OWNER determines the Work to be Substantially Complete, the OWNER may reduce the retainage to five percent (5%) of the dollar value of all Work satisfactorily completed to date, provided that the FIRM is making satisfactory progress toward Final Completion of the Work, that in the opinion

of both the Engineer and the OWNER there is no specific cause for a greater retainage, and the FIRM obtains the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion or the Engineer's discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.

9. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
10. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:
 - a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
 - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
 - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
 - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).
11. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of

ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.

12. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
13. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
14. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.

Section 8 - Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

8.1 The OWNER hereby designates Joe Stephens as the OWNER's representative.

8.2 In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:

- Provide copies of existing drawings and equipment cut sheets if requested by FIRM
- Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Troy Lyn as the FIRM's representative.

Section 9 - Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 - Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 - Indemnification

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of nine (9) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and, in its behalf, effective as of the date herein above written.

(SEAL)

CORAL SPRINGS IMPROVEMENT DISTRICT

ATTEST:

President

Printed name of Witness

Printed name

Date

Printed name of Witness

Approved as to form and legality

District Counsel

State of Florida

ENGINEER

County of Palm Beach

Globaltech, Inc.
Company

The foregoing instrument was acknowledged before me on this day of _____, 2018 by

Signature

who is personally known to me OR produced _____ as identification.

Troy L. Lyn, Executive Vice President
Name and title (typed or printed)

Signature of Notary

October 15, 2018
Date

Attachment A

Budget Summary

Coral Springs Improvement Dist
151108 CSID RO Membrane Replacement

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
Job: 151108 CSID RO Membrane Replacement					
Bid Item: 1 General Requirements					
		General Conditions	LOT	1.00	11,670.00
Bid Item Totals:					11,670.00
Bid Item: 2 Existing Conditions					
		Waste Hauling	EA	8.00	11,702.40
Bid Item Totals:					11,702.40
Bid Item: 40 Process Interconnections					
		Membranes	EA	1,052.0	462,105.73
		End Caps & O-Rings	LOT	1.00	19,439.73
		Credit for Membranes (ODP)	LOT	-1.00	-412,594.40
		Offloading of Membranes	CR-D	2.00	2,501.95
		Removal & Installation of Membranes	CR-D	1.00	36,960.00
		Membrane installation Supervision	LOT	1.00	10,164.00
Bid Item Totals:					118,577.01
Bid Item: 41 Material Processing & Handling					
		Fork Lift	Month	1.00	2,986.55
		Safety	HR	4.00	513.04
Bid Item Totals:					3,499.59
Bid Item: 100 Engineering					
		Engineering	LOT	1.00	18,550.00
Bid Item Totals:					18,550.00
Bid Item: 101 Allowance					
		Allowance	LOT	1.00	5,000.00
Bid Item Totals:					5,000.00

Takeoff Worksheet

10/05/18

Continued...

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
Grand Totals:					<u>168,999.00</u>

Eighth Order of Business

8B.

Globaltech, Inc.
CSID Engineer's Report
October 15, 2018

PROJECTS UNDER CONTRACT

WA #129 - Fluoride System Replacement – In Closeout

- Authorization approved by Board – 10/23/17
- Startup conducted 7/25/18
- Completing punchout items – some materials are long lead items

WA #131- HSP 7 Modifications – In Progress

- Approved by Board – 1/22/18
- Conducted meeting with CSID staff on 6/14 to review modeling results
- Pump delivery scheduled for week of 11/12

WA #132 – PW No. 6 - VFD Installation – In Progress

- Approved by Board – 1/22/18
- Control panel delivered August 9, 2018, and returned to manufacturer on 9/26/18.
- Cabinet to be leak tested and refurbished with new driver.
- Anticipated return and installation during the week of 10/08

WA #133 - Facility Arc-Flash Study – In Progress

- Draft report submitted 8/03
- Addressing deficiencies, adding Condition Assessment and Vulnerability Assessment
- Draft report should be delivered to staff by 10/22/18
- A final review meeting will be scheduled with LSA, Globaltech & CSID to address review comments.

WA #139 – Generator Diesel Fuel Line Replacement – In Progress

- Approved by Board – 4/26/18
- Contacted Broward County regarding need for permit
- Issued subcontracts to MDM and Lutz Petroleum to prepare design and permit application.

WA #140 – Dual Zone Monitor Well Construction – In Progress

- Approved by Board – 6/18/18
- Mobilization complete
- Began drilling to begin approximately 8/26/18
- Drilling between 1000 and 2000 feet

WA #141 – Plant D Repair – In Progress

- Approved by Board – 4/26/18
- Demolition completed 8/15/18
- Ordered rake arm, center column, center cage, and drive – anticipated delivery late December
- Designing sloped concrete floor – anticipate construction beginning late November

**Globaltech, Inc.
CSID Engineer's Report
October 15, 2018**

PROJECTES UNDER CONTRACT (Cont.)

WA #142 – Lift Station 13 & 17 Rehabilitation – In Progress

- Approved by Board – 4/26/18
- LS 13 returned to service 10/03/18
- Start bypass pumping of LS 17 by end of October
- Project should be complete by end of November

WA #143 – Site 12 Canal Bank Restoration – In Progress

- Approved by Board 6/18/18
- Design complete 10/05
- Subcontractor mobilizing week of 10/15

WA #144 – Deep Injection Well – Mechanical Integrity Testing – In Progress

- Work Authorization approved 6/18/18
- Subcontracts in place
- Testing plan approved by FDEP
- Testing tentatively scheduled for October / November

WA #145 – Variable Speed Drives for High Service Pumps 5 & 6 – In Progress

- Approved by Board 7/16/18
- VFDs, Cabinets and wiring installed week of 10/01/18
- Project should be complete by 10/12/18.

WA #146 – FY 2017-2018 Ground Storage Tank Repair & Improvements

- Approved by Board 7/20/18
- Subcontract in place with Crom
- Submittals reviewed by Globaltech and CSID Staff
- Work to begin week of 10/29/18

WA #147 – Membrane Plant Antiscalent Flow Meter – In Progress

- Approved by Board 9/17/18
- Preparing submittals for Staff review
- Anticipate work to begin in about 4 weeks.

**Globaltech, Inc.
CSID Engineer's Report
October 15, 2018**

Work Authorizations Under Development

WA #148 – Canal Bank Restoration at 10 FEMA Sites – On Current Board

WA #149 – High Service Pump Building Isolation Valve Replacements – On Current Board

WA#150 – Reverse Osmosis Membrane Replacement – On Current Board

WA#137 – High Service Pump 1 & 2 Improvement – 11/19/18 Board

WA#151 – ORB Replacement – 11/19/18 Board

WA#152 – Deep Injection Well Operating Permits – 11/19/18 Board

8C.



October Report to the Board of Directors for the Water Plant

Report Includes Updates through 10/3/2018

Replacement of high service pump system distribution valves (WA 149)

There are five underground isolation valves on the north side of the high service pump building that are 20+ years old and have been found to not be holding closed when tested. In the work authorization (#149) on this month's agenda Globaltech is proposing to replace all five valves. We already have one 16" valve onsite so the purchase of the other four is included in their proposal. There are some additional items they will be addressing with this project in regards to the piping around these valves. This project is budgeted for.

Membrane replacements and installation (WA 150)

We have decided that it is best to proceed with the replacement of all the membranes at this time which is why this project was budgeted to take place this fiscal year. The membrane performance of the second stage continues to decline and we are starting to see this in the first stage as well. We have been working with Globaltech to select the best membrane for our system based on water quality projections, cost, availability, warranty, and energy efficiency. We should receive the membranes by the end of October and will begin installations right away. There is a work authorization from Globaltech(WA 150) on this agenda which includes the purchase of the membranes, as well as labor and miscellaneous parts needed for this change out.

Fluoridation system upgrade (Grant)

This project is substantially complete. We shut down the temporary system on 7/19 and started the new system up on 7/24. We did a walkthrough of the project with Globaltech on 8/22 and came up with 24 items on a punch list. They are mostly all small things like labels, additional supports, gaskets, demo, etc. Our final quarterly report will be compiled and sent to the state by October 30th where we will invoice them for the final \$5,000 in grant funds that were approved.

High service pump's 5&6 VFD replacement

Globaltech, Delta Controls, and our maintenance staff have begun removing the old VFD and equipment from high service pumps 5&6's panel. The two new VFD's are on site and at the pace they are working they will be installed and this project will be closed out soon barring any unexpected setbacks.

Well 2's flowmeter

The propeller type flowmeter at well 2 has finally failed. It was approx. 20 years old. We are replacing it with a mag meter, which has already arrived, and the maintenance staff will be performing the installation with minimal assistance from Delta controls.

Well 6 VFD installation

The new VFD panel arrived at well 6 the week of 9/17. When Globaltech went out to begin installing it with the electricians they found a significant amount of moisture in the panel. They immediately dried everything up and informed us. When they went back out they found moisture in the panel again. We insisted that the panel be returned and the proper modifications and testing be made. We expect the panel back in the next few weeks and the installation will start right away.

Department of Environmental Protection's south east district open house

We were invited to attend DEP's southeast district open house on 9/27 in West Palm Beach. There were many good informational booths setup as well as informative PowerPoint presentations. There was a special session at the end only for Broward County Utilities where there was a Q&A session for all of us to get acquainted since they are our new regulators now that the Broward County Health Department is out of the picture.

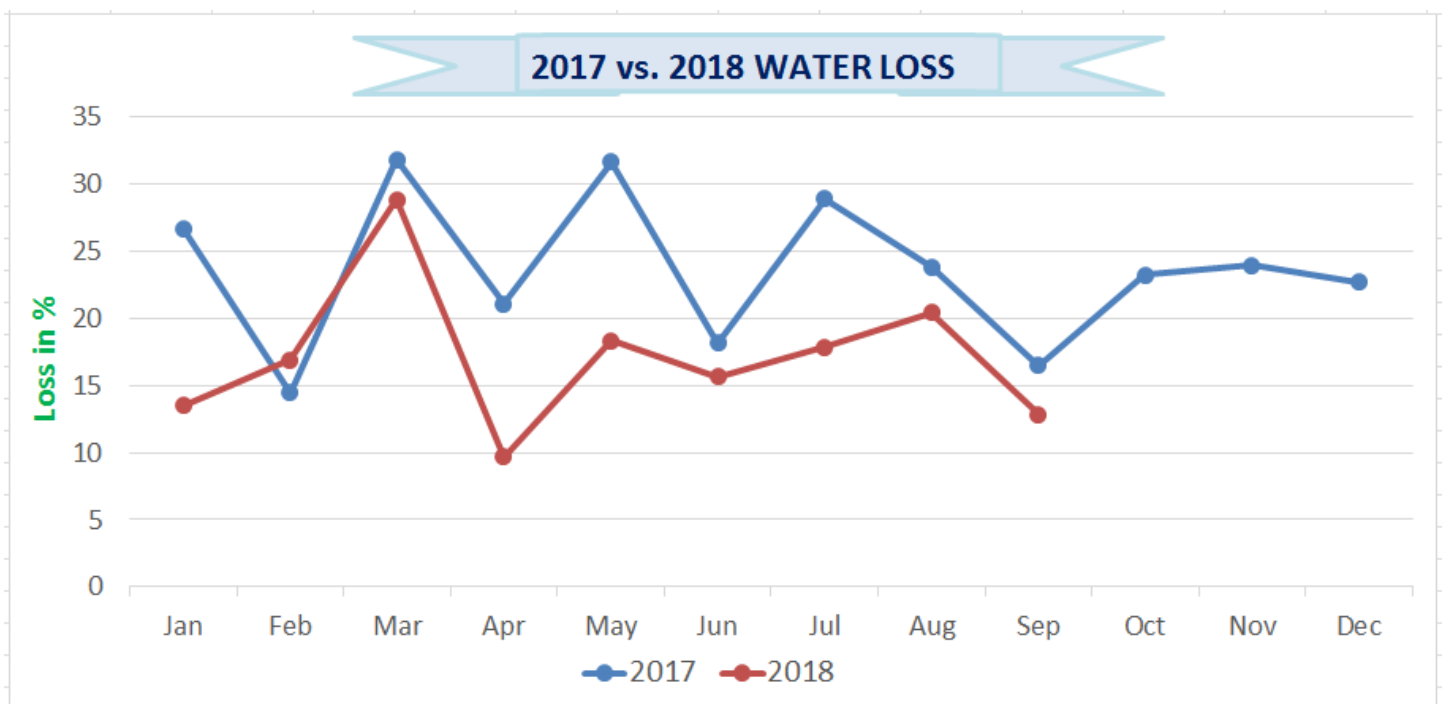
Projects with Globaltech

- Fluoridation system upgrade- WA 129 approved in November. Almost complete
- High service pump #7 flushing line- WA 131 letter of understanding for the shift in direction approved in March. Underway
- Adding a VFD to well 6 –WA 132 approved in January. Almost Complete
- Replacement of high service pumps 1&2's impellers- WA to be presented in November
- Storage tank repairs and influent corrections- WA 138 for a hydraulic analysis approved at the April meeting. Completed. WA 146 for the actual repairs approved in August. Underway
- Underground diesel tank transfer lines upgrade- WA 139 approved in April. Underway
- High service pumps 5&6 VFD replacement- WA 145 approved in July. Almost Complete
- Underground valve replacement on North side of high service pump building- WA 149 to be presented at this October meeting

- Membrane replacement assistance- WA 150 to be presented at this October meeting

Water Loss

The graph below compares the water loss in % in 2017 vs 2018. The average so far this year is on track to be 7+% less than the total water loss percentage last year. This is a significant improvement. Although we are not at or below the 10% loss we want to be at if we can continue to make progress like this each year we will be in good shape.



Coral Springs Improvement District
Wastewater Department Report
October 2018 Board Meeting

Ongoing Projects

Globaltech has notified the District that they are progressing with the following approved work authorizations (WA):

WA # 133– Arc Flash Study

- Staff is awaiting the Arc Flash final report.

WA # 140 Monitoring Well #4 Construction

- GlobalTech was given notice on June 19, 2018, to proceed with Monitoring Well #4 Construction. Youngquist Brothers started drilling on Sunday August 26, 2018. The 12 ¼-inch diameter pilot hole has been drilled to a depth of 2,050 feet below pad level. Geophysical logging was performed on the pilot hole and two packer tests intervals were selected from the information gained from the logs. The packer tests have been completed and water quality samples have been collected from each test interval and sent to the lab for analysis. The packer test will assist on selecting the upper monitor zone.

WA # 141 – Plant D Repairs

- GlobalTech was given notice on April 27, 2018, to proceed with Plant D repairs. GlobalTech was onsite on Friday September 7, 2018, to do the Structural Inspection of Plant D. Once the inspection report has been finished, engineers will design the new sloped floor and baffle wall.

WA # 144 Deep Well 1 and 2 Mechanical Integrity Test

- GlobalTech was given notice on June 19, 2018, to proceed with Deep Well 1 and 2 Mechanical Integrity Test.



Coral Springs Improvement District

Drainage Report October 15, 2018

Board of Supervisors Meeting

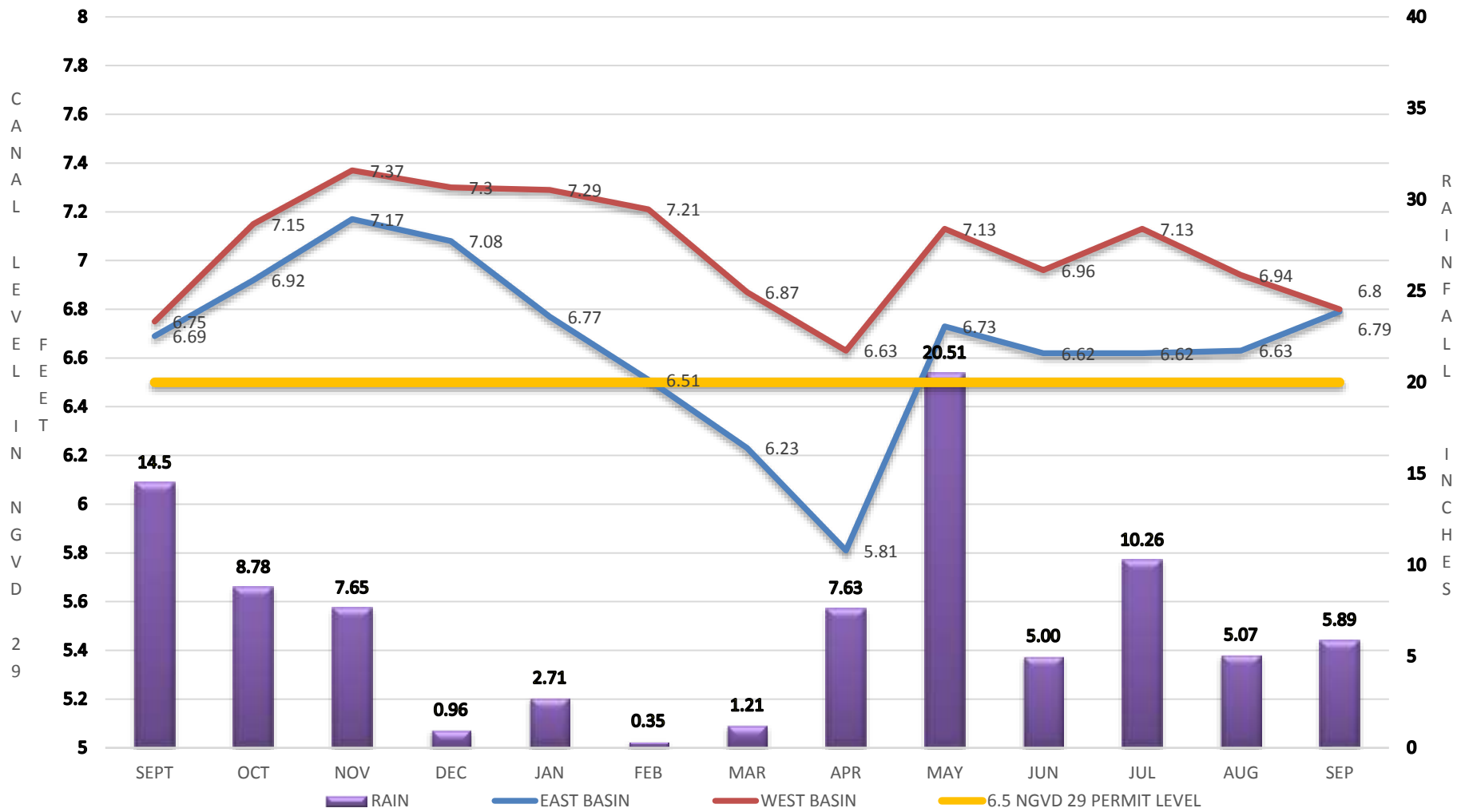
- WA-143 Site 12 expected to commence project this week. Defer to engineer's update
- D-2018-03 Culvert cleaning project is expected to be in progress and continue for 3-4 weeks.
- Canal levels are approx. 6.79 NGVD 29 on the east basin and 6.80 NGVD 29 in the west basin
Rainfall recorded for August was 5.07 inches
Rainfall recorded to date in September is 5.96 inches
- Field spray activities are on-going as scheduled, no out of the ordinary issues to report.
Lake Coral Springs conditions are good, minimal algae, perimeter eelgrass has been treated this month



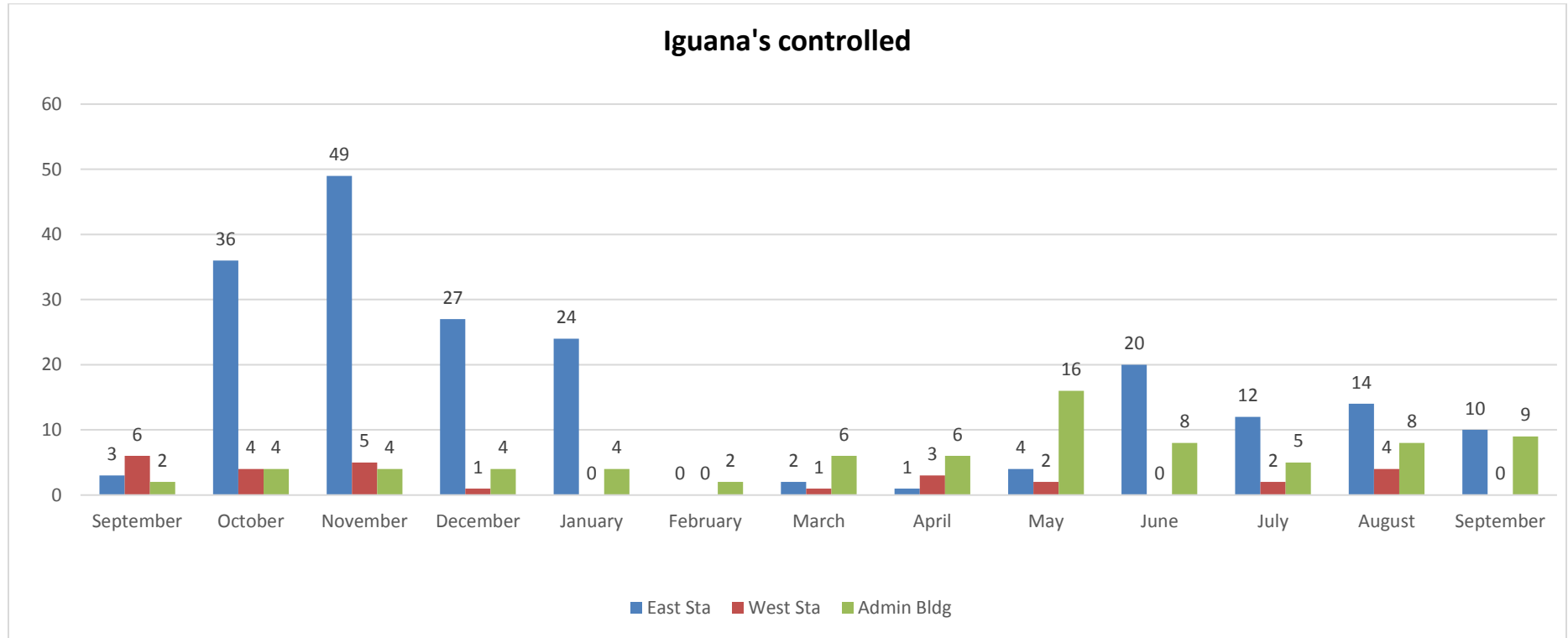




AVG. BASIN LEVEL AND TOTAL RAINFALL



Iguana Management: September 2017 through September 2018





Coral Springs Improvement District
10800 N.W. 11TH MANOR Coral Springs, FL 33071

Water Distribution and Wastewater Collection

Department Report

10-15-18 board Meeting

- There were only 9 reported service breaks in the month of September
- AP Engineering has completed approximately 90 percent of the water line replacement project, phase two. They are currently working in shadow wood and Cypress Glen.
- Lift station 13 was made operational on October 3, 2018 . Please defer to Globaltech for estimated timeframe for lift station 17 construction
- LMK pipe renewals lift station 2 basin rehab should be completed complete going into the dry season in the next 2 months.
- Our department will be asking for the approval to purchase a new 2019 model ¾ ton utility truck off the FSA Contract in the coming months.
- We will also be asking to purchase an air compressor as a new asset. This tool is used for in-house Service line replacements. We currently rent this equipment.



Coral Springs Improvement District
10800 N.W. 11TH Avenue Coral Springs, FL 33071

Maintenance Department Report (Pedro V.)

Water Department:

- Preventive and corrective maintenance in equipment and MCC's, pilot lights replacement, lights, etc.
- Electrical works in the High Service Pump #5 y #6. Pipes, cables and equipment damaged from these two systems were removed, so that the external cost was less expensive, saving hundreds of dollars. We work with some repairs in the room after this.
- Electrical tests were performed on the VFD of pump # 1 in the HSP Room, to determine that the equipment needs replacement too. The internal electronic components are damaged.
- We replaced the flow meter from well # 2 to get an economy in the external labor of the integrator (Delta Control). The pipe and adapters were replaced. The structure was painted, and electrical modifications were made by installing a new panel for the new flow meter. The panel was modified and refined in the workshop, bringing an economy in its cost.
- The # 1 motor in High-Service Pumping System was modified and installed by guarantee, at no cost to the District. This, thanks to efforts made with the supplier, avoiding the loss of oil in the future and the secure damage saving hundreds of dollars in its repair.

Wastewater Department:

- Corrective and preventive maintenance in the blower buildings and facilities.
- South Blower Building conditioning, painting and cleaning.
- The breaker of blower # 3 was replaced, and a new one was installed in the MCC, avoiding interruptions of the aeration service in the holding tanks.

Field Department:

- Work was done in pumping and electric system of the pool to protect the equipment and chemical products that were installed. The equipment now has a more secure shelter, and avoids the easy contact or accident to these new chemical (chlorine) container to be installed.

Drainage Department:

- N/A

8D.

CORAL SPRINGS IMPROVEMENT DISTRICT ELECTION POLICY

This policy is adopted by the Coral Springs Improvement District to govern the election of members of the Board of Supervisors of the Coral Springs Improvement District which shall take place in the month of June, every four (4) years beginning in July, 2019. To the extent this policy conflicts with any prior election policy adopted by the Board of Supervisors of the District, this policy shall supersede any prior policy.

Notice of Landowner Meeting and Election of Supervisors. During the month of May and June in election years, notice of a landowner meeting for the purpose of election of three (3) members to the District Board of Supervisors shall be published in a newspaper of general circulation in Broward County, Florida with the last publication not less than fourteen (14) days nor more than twenty-eight (28) days prior to the election. Notice of the landowners meeting shall also be posted on the District website.

Board of Supervisors Candidates. Any person desiring to run as a candidate for the position of supervisor and have their name appear on the ballot must submit a written statement to that effect including his/her name, address, and telephone number and reciting that he/she is an owner of land within the District, is a resident of Broward County and is not a party to any written or oral agreement which would require him/her to transfer that land owned upon the expiration of his/her term as supervisor, if elected. The statement must be submitted to the District Manager of the Coral Springs Improvement District, 10300 NW 11th Manor, Coral Springs, Florida no later than _____. The names of all candidates complying with these requirements shall appear as candidates on the ballot form sent out by the Coral Springs Improvement District.

Each qualifying candidate may submit a written statement of fifty (50) words or less with their statement of interest as to their qualifications and positions they support. Such statements shall be posted on the District website.

Ballots and Proxies. The ballot and proxy forms shall be in substantially the forms attached. Instructions and procedures for voting shall be posted on the District website and mailed to landowners with a ballot no later than _____.

Voters' Roll Closing. The voters' roll closing for purpose of any election shall be the Broward County tax roll as current as is reasonably possible. Pursuant to Section 298.12, Florida Statutes, landowners whose assessments have not been paid for the previous year are not entitled to vote.

Establishment of Quorum. The quorum for the landowners meeting will be established by the landowners represented at the meeting in person or by proxy.

Election. Ballots and proxies shall be cast at the landowners meeting after the landowners meeting quorum is established. Pursuant to Section 298.11, Florida Statutes, landowners owning

less than one assessable acre in the aggregate shall be entitled to one vote. Landowners with more than one assessable acre are entitled to one additional vote for any fraction of an acre greater than $\frac{1}{2}$ acre when all the landowner's acreage has been aggregated.

Tabulation and Review of Ballots. All ballots and proxies shall be cast at the meeting location from 4:00 P.M. on June _____, _____ until the Chair of the annual landowners meeting declares the polls closed after all landowners present have been given an opportunity to vote but no later than 5:00 P.M. The District Manager and District Attorney will review and tabulate the ballots, which process shall include rejection of irregular, ineligible or conflicting ballots. While landowners may observe during the process, they may not intervene in the process. Upon completion of the tabulation, the Chair of the landowners meeting shall announce the result.

The person or persons reviewing the ballots cannot pass upon the genuineness of the ballots, but must accept those ballots which appear to be authentic and complete on their face. Their discretion extends primarily to irregularities appearing on the face of the ballots unidentifiable names of landowners or conflicting ballots and does not include the authority to admit extrinsic evidence to resolve conflicting or irregular ballots.

The following policies shall be applied in reviewing the ballots:

1. If two or more ballots are submitted from the same individual, the ballot with the latest date will be accepted and earlier ballot rejected.
2. If two or more ballots are submitted from the same individual and it cannot be determined for whatever reason which is the latest, both ballots will be rejected.
3. An undated ballot where no others are submitted will be accepted.
4. If the name on the ballot is substantially similar or recognizable compared to that on the tax roll such as initials instead of a full name, it should be accepted.

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PASSED AND ADOPTED by the Board of Supervisors of the Coral Springs Improvement District on September _____, 2018.

Martin Shank, President

Kenneth Cassel, Assistant Secretary

APPROVED AS TO FORM:

Terry E. Lewis, District Attorney

DRAFT